



# 2012 BUDGET

As adopted by Council  
December 6, 2011

# City of Salida, Colorado

## City Council and Key Employees

Don Stephens, Mayor

### City Council

Keith Baker, Councilmember – Ward 1  
Mike Bowers, Councilmember – Ward 3  
Jim McCormick, Councilmember – Ward 1  
Jay Moore, Councilmember – Ward 3  
Steven Stewart, Councilmember – Ward 2  
Tom Yerkey, Councilmember – Ward 2

### Key Employees

Dara MacDonald, Interim City Administrator  
Jan Schmidt, Finance Director

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**CITY OF SALIDA, COLORADO  
RESOLUTION 2011-78**

**A RESOLUTION OF THE CITY OF SALIDA, COLORADO SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, AND ADOPTING A BUDGET FOR THE CITY OF SALIDA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2012, AND ENDING ON THE LAST DAY OF DECEMBER 2012.**

**WHEREAS**, the City Council of the City of Salida and Interim City Administrator, Dara MacDonald, have appointed Jan Schmidt, Finance Director, to prepare and submit a proposed budget to said governing body at the proper time; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 15, 2011 and continued until December 6, 2011, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law; and

**WHEREAS**, the City Council wishes to adopt the proposed budget for the fiscal year 2012.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO:**

1. The Salida City Council incorporates the foregoing recitals as its conclusions, facts, determinations, and findings.

2. The Budget as submitted and summarized by fund as following, and including the Lease-Purchase Supplemental Schedule attached hereto as Exhibit A and incorporated herein by this reference, is hereby approved and adopted for the fiscal year beginning January 1, 2012 and ending December 31, 2012:

**GENERAL FUND**

Expenditures

Operating Expenditures	\$ 4,423,400
Capital Expenditures – Current Year	1,996,900
Capital Expenditures – Financing	<u>161,900</u>
Subtotal	\$ 6,582,200
Interfund Transfer – SteamPlant	<u>100,000</u>
Total	6,682,200

Revenue

Operating Revenue	\$ 4,593,100
Capital Revenue	<u>2,386,000</u>
	6,979,100

Increase (Decrease) in General Fund Reserves \$ 296,900

Resolution Adopting 2012 Budget

STEAMPLANT ENTERPRISE FUND

Expenditures	
Operating Expenditures	\$ 245,400
Capital Expenditures – Lease Purchase Financing	<u>48,300</u>
Total	\$ 293,700
Revenue	
Operating Revenue	\$ 188,700
Capital Revenue	<u>5,000</u>
Subtotal	193,700
Transfer from General Fund	<u>100,000</u>
Total	293,700
Increase (Decrease) in Reserves	<u>\$ -</u>

WATER & WASTEWATER ENTERPRISE FUND

Expenditures		Water	Wastewater
Operating Expenditures	\$ 699,100	\$ 764,400	
Capital Expenditures – Current Year	369,000	8,440,000	
Capital Expenditures – Financing	<u>412,200</u>	-	
Total	\$ 1,480,300	\$ 9,204,400	
Revenue			
Operating Revenue	\$ 1,439,000	\$ 1,223,700	
Capital Revenue (including new borrowings)	<u>142,400</u>	<u>95,000</u>	
Subtotal	1,581,400	1,318,700	
Increase (Decrease) in Reserves	<u>\$ 101,100</u>	<u>\$(7,885,700)</u>	

CONSERVATION TRUST FUND

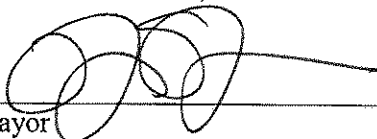
Expenditures	\$ 212,000
Revenue	<u>50,100</u>
Increase (Decrease) in Reserves	<u>\$ (161,900)</u>

2. The budget hereby approved and adopted shall be signed by the Mayor and Clerk and made a part of the public records of the City.

RESOLVED, APPROVED, AND ADOPTED, this 6th Day of December, A.D. 2011.

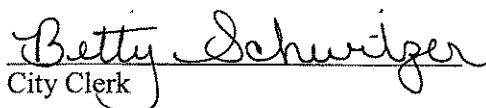
CITY OF SALIDA, COLORADO

By:

  
\_\_\_\_\_  
Mayor

[SEAL]

ATTEST:

  
\_\_\_\_\_  
City Clerk

**EXHIBIT A  
LEASE-PURCHASE SUPPLEMENTAL SCHEDULE**

**I. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:**

**Description of Real Property Lease-Purchase: SteamPlant Theater & Event Center**

**Date of Lease-Purchase Agreement: June 1, 2008**

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	2012	\$ 48,275

Total maximum payment liability for all real property lease purchase agreements over the entire terms of all such agreements, including all optional renewal terms:	\$ 724,118
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**Description of Real Property Lease-Purchase: Community Services Complex, Schedule I**

**Date of Lease-Purchase Agreement: December 1, 2008**

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	2012	\$ 72,713

Total maximum payment liability for all real property lease purchase agreements over the entire terms of all such agreements, including all optional renewal terms:	\$ 1,454,268
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**Description of Real Property Lease-Purchase: Community Services Complex, Schedule II**

**Date of Lease-Purchase Agreement: February 1, 2009**

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	2012	\$ 89,128

Total maximum payment liability for all real property lease purchase agreements over the entire terms of all such agreements, including all optional renewal terms:	\$ 1,782,556
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**II. ALL LEASE-PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:**

**None**

Resolution Adopting 2012 Budget

EXHIBIT B  
SUMMARY OF ALL CITY FUNDS

City of Salida  
Summary of All City Funds  
2012 Budget

	General Fund	Water Fund	Sewer Fund	SteamPlant	Conservation Trust	Total City	2011 Budget
<b>Capital</b>							
<b>Revenue &amp; New Borrowings</b>							
Sales Tax	\$ 1,485,300	\$ -	\$ -	\$ -	\$ -	\$ 1,485,300	\$ 1,540,300
Occupational Tax	112,500	-	-	-	-	112,500	112,500
Grants, Intergovernmental	788,200	-	-	-	50,100	838,300	337,100
Bonds, Leases	-	-	-	-	-	-	8,345,000
Demand Fee	-	64,000	-	-	-	64,000	65,000
Resource Fee	-	-	-	-	-	-	72,800
System Development Fee	-	74,400	90,000	-	-	164,400	220,000
Other	-	4,000	5,000	5,000	-	14,000	19,000
	<u>2,386,000</u>	<u>142,400</u>	<u>95,000</u>	<u>5,000</u>	<u>50,100</u>	<u>2,678,500</u>	<u>10,711,700</u>
<b>Capital Expenditures</b>							
Capital Improvements	1,996,900	369,000	8,440,000	-	205,000	11,010,900	10,065,100
Financing - Interest	95,800	129,900	-	18,600	-	244,300	314,800
Financing - Principle	66,100	282,300	-	29,700	-	378,100	922,100
	<u>2,158,800</u>	<u>781,200</u>	<u>8,440,000</u>	<u>48,300</u>	<u>205,000</u>	<u>11,633,300</u>	<u>11,302,000</u>
<b>Budget Year Net Surplus (Deficit)</b>	<u>\$ 227,200</u>	<u>\$ (638,800)</u>	<u>\$ (8,345,000)</u>	<u>\$ (43,300)</u>	<u>\$ (154,900)</u>	<u>\$ (8,954,800)</u>	<u>\$ (590,300)</u>
<b>Operating</b>							
<b>Operating Revenue</b>							
City Sales Tax	\$ 2,134,700	\$ -	\$ -	\$ -	\$ -	\$ 2,134,700	\$ 1,833,250
Occupational Tax	37,500	-	-	-	-	37,500	37,500
Other Taxes	1,540,000	-	-	-	-	1,540,000	1,406,450
Licenses and Permits	19,000	-	-	-	-	19,000	21,000
Intergovernmental	349,900	-	-	-	-	349,900	356,100
Fines and Forfeits	65,000	8,000	-	-	-	73,000	95,000
Charges for Services	394,000	1,420,000	1,211,700	188,700	-	3,214,400	2,795,900
Miscellaneous	50,000	8,000	12,000	-	-	70,000	69,500
Interest	3,000	3,000	-	-	-	6,000	8,000
Other	-	-	-	-	-	-	-
	<u>4,593,100</u>	<u>1,439,000</u>	<u>1,223,700</u>	<u>188,700</u>	<u>-</u>	<u>7,444,500</u>	<u>6,622,700</u>
<b>Operating Expenditures</b>	<u>4,423,400</u>	<u>699,100</u>	<u>764,400</u>	<u>245,400</u>	<u>7,000</u>	<u>6,139,300</u>	<u>5,862,250</u>
<b>Budget Year Net Surplus (Deficit)</b>	<u>\$ 169,700</u>	<u>\$ 739,900</u>	<u>\$ 459,300</u>	<u>\$ (58,700)</u>	<u>\$ (7,000)</u>	<u>\$ 1,305,200</u>	<u>\$ 760,450</u>
<b>Total Revenue &amp; Expenditures</b>							
Revenue & New Borrowings	\$ 6,979,100	\$ 1,581,400	\$ 1,318,700	\$ 193,700	\$ 50,100	\$ 10,123,000	\$ 17,334,400
Expenditures	<u>6,582,200</u>	<u>1,480,300</u>	<u>9,204,400</u>	<u>293,700</u>	<u>212,000</u>	<u>17,772,600</u>	<u>17,164,250</u>
<b>Budget Year Net Surplus (Deficit)</b>	<u>\$ 396,900</u>	<u>\$ 101,100</u>	<u>\$ (7,885,700)</u>	<u>\$ (100,000)</u>	<u>\$ (161,900)</u>	<u>\$ (7,649,600)</u>	<u>\$ 170,150</u>
<b>Interfund Transfers</b>	\$ (100,000)	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
<b>Net Additions to (Uses of) Reserves</b>	<u>\$ 296,900</u>	<u>\$ 101,100</u>	<u>\$ (7,885,700)</u>	<u>\$ -</u>	<u>\$ (161,900)</u>	<u>\$ (7,649,600)</u>	<u>\$ 170,150</u>

**RESOLUTION 2011-79**

**RESOLUTION TO APPROPRIATE SUMS OF MONEY**

**A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE CITY OF SALIDA, COLORADO, FOR THE BUDGET YEAR.**

WHEREAS, the Salida City Council has adopted the annual budget in accordance with the Colorado Local Government Budget Law on December 6, 2011, and;

WHEREAS, the Salida City Council has made provision therein for revenues or uses of reserves in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to, and for the purposes described below, so as not to impair the operations of the City of Salida.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SALIDA, COLORADO:**

That the following sums are hereby appropriated from the revenues of each fund for the calendar year 2012 to each fund for the purposes stated:

GENERAL FUND

Operating Expenditures	\$ 4,423,400
Capital Expenditures – Current Year	1,996,900
Capital Expenditures – Financing	<u>161,900</u>
Subtotal	\$ 6,582,200
Interfund Transfer – SteamPlant	<u>100,000</u>
Total	6,682,200

STEAMPLANT ENTERPRISE FUND

Operating Expenditures	\$ 245,400
Capital Expenditures – Current Year	-
Capital Expenditures – Financing	<u>48,300</u>
Total	\$ 293,700

WATER AND WASTEWATER ENTERPRISE FUND

	Water	Wastewater
Operating Expenditures	\$ 699,100	\$ 764,400
Capital Expenditures – Current Year	369,000	8,440,000
Capital Expenditures – Financing	<u>412,200</u>	<u>-</u>
Total	\$ 1,480,300	\$ 9,204,400



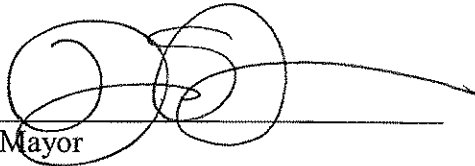
CONSERVATION TRUST FUND  
Expenditures

\$ 212,000

RESOLVED, APPROVED, AND ADOPTED this 6th day of December, A.D.  
2011.

CITY OF SALIDA

[SEAL]

By:   
Mayor

ATTEST:

Betty Schwitzer  
City Clerk



Overview:

This budget narrative provides readers with information to better understand the following worksheets that make up the annual budget package. It tells the story behind the numbers by describing the underlying assumptions, priorities and other factors considered in developing the budget. The narrative is broken into the following sections:

- A. Summary of All City Operations By Fund
  - I. Overview
  - II. Capital Revenue and Expenditures
  - III. Operating Revenue and Expenditures
  
- B. Management's Discussion
  - I. Major Initiatives & Projects
  - II. Key Budget Assumptions
  - III. Staffing
  - IV. Grants
  - V. Community Support

In the Summary of All City Funds, capital expenditures are matched with the revenue, financing obligations, or reserves available to pay for them. Financial resources available and being used for operating purposes are shown in the second section. Total sources and uses of financial resources and projected net assets and/or fund balance are also shown for each fund.

*Organization:*

The City of Salida (the City or Salida) is organized as a statutory city under the constitution of the State of Colorado. Salida operates under a council-mayor form of government and provides the following services: public safety (fire and police); public works (public improvements and maintenance); recreation and culture; community development (planning and zoning); water and sewer treatment; and general administrative services, which includes licensing.

Government accounts are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The City has two general government and two business-type (or "enterprise") funds.

Government

General Fund  
Conservation Trust Fund

Business-Type

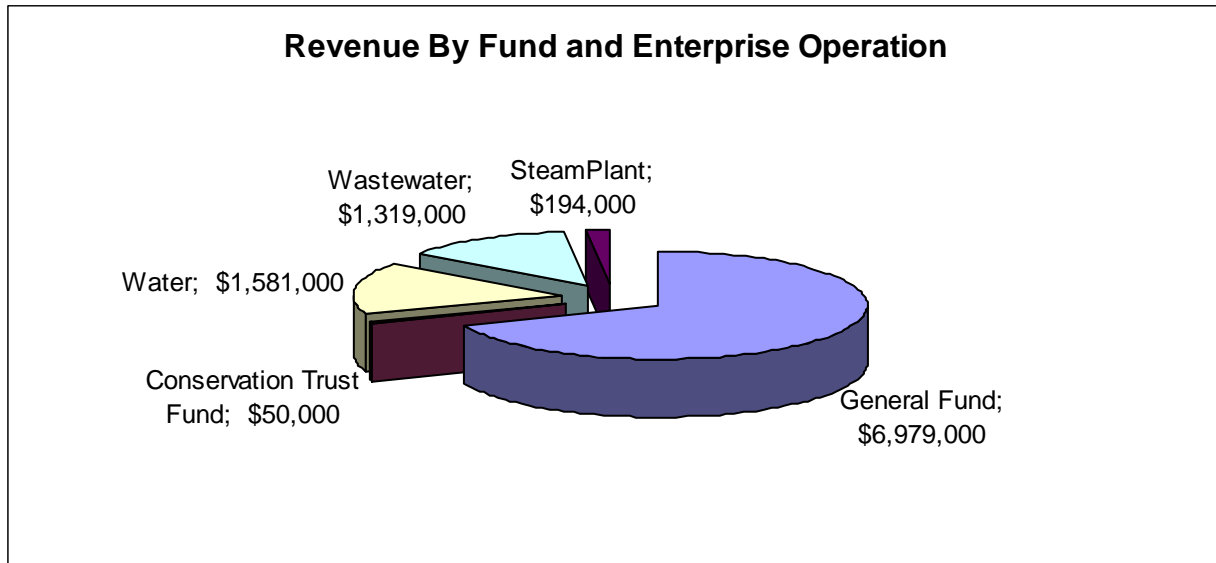
Water and Wastewater Activity Enterprise Fund  
SteamPlant Event Center Enterprise Fund

All funds use the accrual basis of accounting for financial statement reporting in accordance with Government Accounting Standards Board (GASB) Statement No. 34. The budget was prepared using the modified accrual basis. The format closely follows disclosures published annually in the audited financial statements to aid in comparisons of the budget to actual financial results each year.

## A. Summary of All City Funds

### I. Overview

A separate budget is prepared for each fund. Costs are specifically identified to the proper fund and department within each fund. Certain costs are allocated between funds (such as shared staff and insurance premiums). Each fund has separate revenue streams and may be affected by different economic factors. The general fund, used to account for basic government services supported by taxes and intergovernmental revenue, comprises the majority of the total budget. Business-type activities of the City are supported by user fees and charges.



The 2012 budget presented to council for approval contains only minor operational changes compared to 2011. Compared to the 2011 budget, expectations for 2012 reflect the following:

- General Fund – Spending will increase for both current capital improvements and operations as a result of positive sales tax revenue trends and reduced debt service obligations.
- Water and Wastewater Enterprise Fund – A full year of increased water rates will generate additional revenue for debt service obligations; major capital spending includes projects delayed from 2011 in addition to new projects.
- SteamPlant Enterprise Fund – No major operating changes; approval to retire debt early with a transfer from general fund reserves.
- Conservation Trust Fund – Increase in spending / use of reserves for a major land acquisition if grant funds are awarded.

Salida's current financial condition is sound due to growth in sales tax revenue combined with rate increases, recent staff attrition, closely managed operating expenditures and the deferral of capital purchases. The City's ability to meet future capital and operating needs will benefit by a reduced level of debt in the general fund. However, the water and wastewater enterprise fund is faced with increasing debt service obligations.

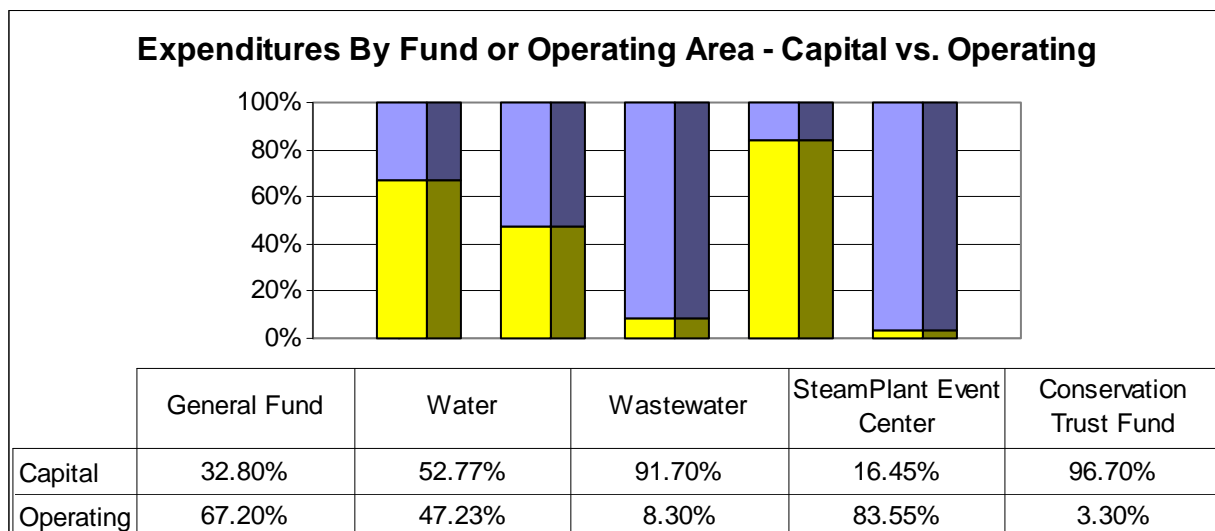
We are projecting a steady level of revenue from sales tax and fees for services supplemented by a very modest level of development-related and other revenue. The increase in revenue city-wide is expected to exceed the 2011 budget by \$1.1 million, or 12.6%.

The most significant economic indicator for the City's general fund is sales tax. Following two years of declining sales tax, the trend reversed during 2011. Through September 2011, collections increased 13 of the past 16 months and improved 8.2% compared to the same period in 2011. Since July 2011, approximately 3% of the increase in collections is due to the repeal of the vendor collection fee. Previously, vendors were allowed to retain 3.3% of the sales tax they collected from customers.

The 2012 budget includes a projection for city sales tax revenue of \$3.6 million, which is less than the current projection for 2011 and 6% greater than 2010 revenue. Salida also receives a portion of the Chaffee County sales tax, which is projected to be \$1.3 million in 2012. The budget was based upon mid-year 2011 trends with no expected increase or decrease in 2012.

The economic slowdown of the past three years caused the City to "tighten its belt" in many areas of spending across all departments. Rigid discipline over spending is expected of the department heads and will continue into 2012 and beyond. We downsized staff in the general fund by another three-quarter full-time equivalent position (2%) following a reduction of two full-time employees (4%) in 2010. Salary freezes remained in effect during 2011 and position vacancies led to significant cost savings during 2011. Deferred capital spending affected the City's vehicle replacement schedule for the past two years and slowed the street maintenance program.

With the positive sales tax trend and a substantially reduced level of debt as of 2012, the City will resume scheduled vehicle replacements and make greater strides in addressing streets and other infrastructure needs. We will also end the salary freezes and continue implementation of the pay plan introduced in 2008 to become more competitive in recruiting and retaining high performing employees to help the City achieve its goals.



## II. Capital Revenue and Expenditures

### Overview:

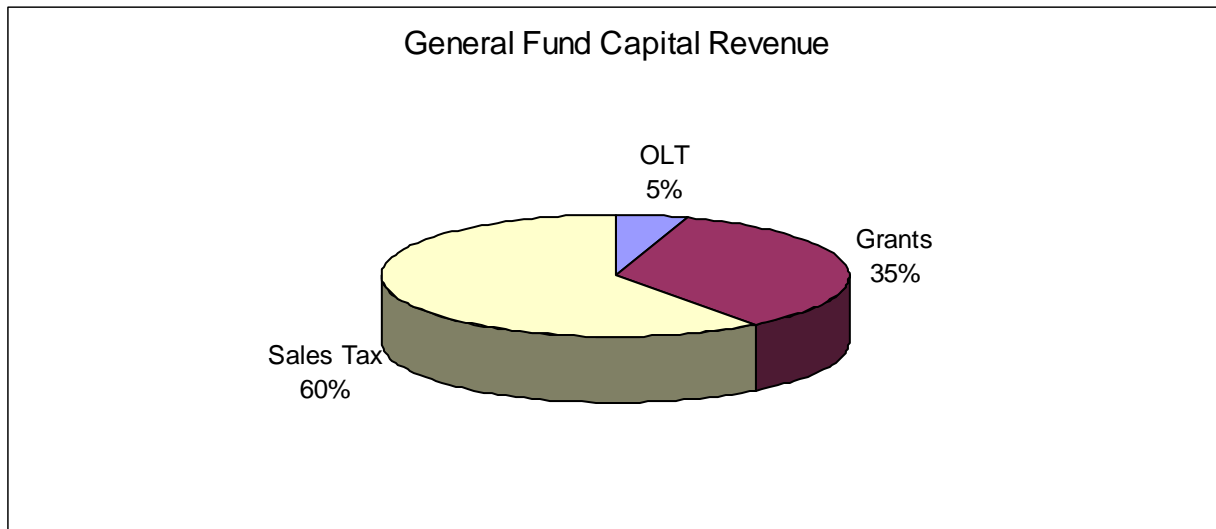
Funding for capital expenditures is derived primarily from sales tax and grants in the general fund; historically, from system development fees, grants and bonds in the water and wastewater enterprise fund; and from lottery proceeds in the Conservation Trust Fund. Contributions generally provide capital funding for the SteamPlant Theater and Event Center.

It is the City's policy to capitalize all fixed assets costing more than \$5,000 with an estimated useful life of two or more years. For budget purposes, general fund capital expenditures also include items costing \$500 or more based on voter-approved use of sales tax revenue.

Detail of all 2012 capital purchases, improvements and other expenditures is included in worksheets that follow in this budget package.

### General Fund:

One-third of the general fund budget will be spent for capital projects or asset purchases. The money for capital purchases is generated primarily from sales tax as approved by voters in past elections. Of the longer standing 2% sales tax, 35% is dedicated to capital improvements and 9% is dedicated to capital expenditures. In 2008, voters approved ballot issues 2A and 2B, which provided additional funds the City is utilizing to deliver new capital projects and maintain existing assets. The proceeds of an incremental 1% sales tax (2A) is used for funding construction, operation, maintenance, and repair of roads and other public infrastructure of the City. The proceeds of the occupational lodging tax (2B) is used for capital improvements and operations expenses for parks and recreation and arts facilities in the City, including, without limitation, the Aquatic Center and the SteamPlant.



The 2012 general fund capital budget revenue totals \$2.4 million, a 23.0% increase from 2011. Revenue expectations exceed the planned spending by \$227,000. In addition, only \$162,000 of that capital budget is devoted to the repayment of debt in 2012 versus \$690,000 in 2011. Debt service is 8% of the gross capital budget in 2012 compared to 37% in 2011.

New capital purchases total nearly \$2.0 million in 2012 versus \$1.2 million in 2011, a 71.1% increase.

The major capital items in 2012 include the following asset purchases or projects:

- Streets Rebuild (Sackett Ave at E Street to C, lower C Street, H Street) - \$700,000
- Fire truck replacement - \$557,000
- Highway 50 Enhancement project - \$315,000
- Centennial Park playground and renovation design costs - \$100,000
- Police vehicle replacement program - \$63,000

The budget includes grant revenue of nearly \$800,000 to offset a large portion of the costs for the fire truck and the Highway 50 enhancement project. Of these, only the grant from the Colorado Department of Transportation for the Highway 50 project is committed. Grant funds for the fire truck are uncertain and may need to be replaced with cash from reserves, or the purchase may need to be deferred until 2013.

*Water and Wastewater Enterprise Fund:*

Capital revenue from water and sewer operations of \$237,000 represents a significant decline from several past years due to the slowdown in development activity. System development fees will be increased by 5% as of the first of January; however, the volume of taps is expected to remain at low levels. New capital projects will be funded primarily with a combination of debt and reserves. User rates were increased in 2011 to provide additional revenue to pay a portion of the existing debt service for past capital projects and purchases.

- Capital revenue of \$142,000 and \$95,000, from the water and sewer operations, respectively, assumes the issuance of eight new taps in Salida plus two additional sewer taps in Poncha Springs in 2012. Data for recent sales of new taps is as follows:

	2006	2007	2008	2009	2010	2011 YTD	2012 Budget
Water	32	66	34	15	19	6	8
Sewer	37	69	34	13	29	8	10

- Debt financing of \$12.1 million was required for the Wastewater Treatment Facility (WWTF) upgrade and \$545,000 for ongoing water system improvements. Both loans closed in 2011, and funds will continue to be drawn for cost reimbursements in 2012.
- Construction on the WWTF upgrade began in September 2011. Financing over a 40-year term is secured through the USDA, with interim financing provided by BBVA Compass. The USDA will also provide a \$2.6 million grant for the final construction funds, expected to be utilized at the end of the project in the 2013 budget.
- The Department of Local Affairs (DOLA) awarded the City a \$1.3 million grant for the WWTF upgrade project, 90% of which was spent in 2009 for equipment purchases. The grant agreement requires completion of the project prior to collecting the final 10% of the award which defers the remaining revenue until 2013.

#### *Water System Expenditures*

- A water system rehabilitation project will continue in 2012 with the replacement of pumps at the Water Galleries tank along with repairs to the Tenderfoot Tank and Pasquales Tank.
- The public works department will replace out of service fire hydrants, upgrade water lines to address fire flow and leak issues and implement upgrades to better serve the hospital.
- The final portion of the 2012 capital budget is for a portion of the costs for an integrated accounting software system and engineering costs for capital projects.

#### *Wastewater System Expenditures*

- The WWTF upgrade has an estimated cost of \$17.6 million, including capitalized interest during the 21-month construction period. Of this amount, an estimated \$4.5 million will have been spent by the end of 2011 and \$8.0 million is budgeted for 2012.
- A portion of the integrated software package mentioned above will also be paid for by the wastewater operations.
- The public works department plans to spend \$250,000 on sewer slip lining and \$150,000 on sewer main replacements in addition to \$10,000 to raise manhole covers and another \$10,000 to purchase a pipe saw and snapper.

#### *SteamPlant Event Center Enterprise Fund:*

Partner transfers are generally intended for capital investments and are reflected as capital revenue; however, these funds may not be specifically restricted for capital.

No capital expenditures are planned for 2012. In addition, subsequent to finalizing the budget for approval, the city council approved the early retirement of a 2008 lease purchase agreement for the expansion of the facility. The debt service obligation reflected in the 2012 budget will be removed by a budget amendment as a result of the early pay-off in December 2011.

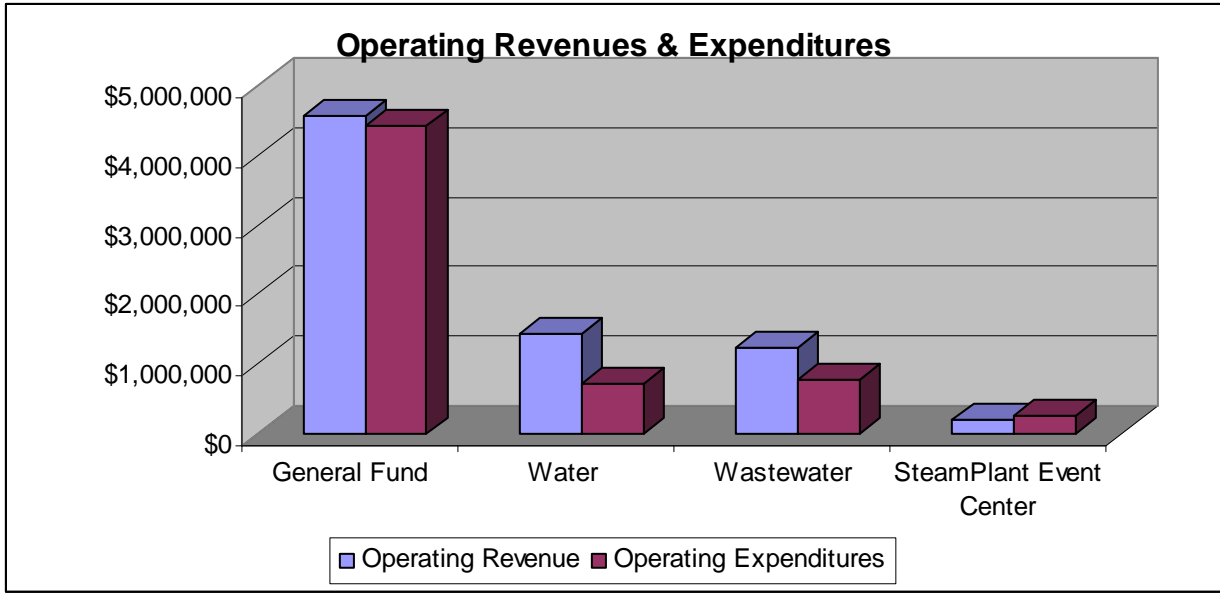
#### *Conservation Trust Fund:*

Lottery proceeds, based on population, are expected to continue relatively unchanged from previous years. A \$200,000 grant match for the acquisition of land bordering the Arkansas River is budgeted for 2012. A portion of available funds is generally used each year for new trees in City parks, and the 2012 budget provides \$12,000 for this purpose.

### **III. Operating Revenue and Expenditures**

#### Overview:

Funding for operating expenditures is derived primarily from sales and other taxes in the general fund and from fees for services in the enterprise funds. The most significant resource to the City and majority of operating costs are employees. Personnel expenses comprise 67% of the operating budget and 23% of the total city budget. Supplies, purchased services, utilities and insurance costs account for the remainder of the city's operating costs and all are expected to increase in 2012.



*General Fund:*

A total of \$4.6 million in taxes and other operating revenue is projected for 2012. In accordance with voter restrictions, 56% of the City's 2% sales tax can be used for operating costs. The designation of 2A (additional 1% sales tax) revenue is for the construction, operation, maintenance and repair of roads and other public infrastructure. A portion of those costs is classified as operating expenditures for accounting purposes, including street repairs, striping, sweeping, plowing, and other public works operating activities.

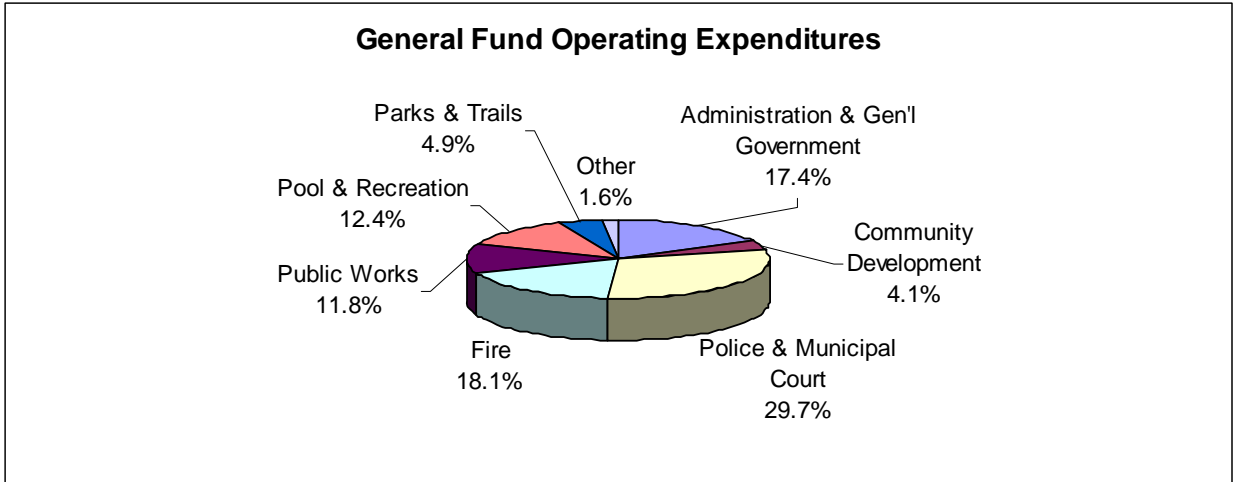
The City repealed its property tax effective in 2009, resulting in the loss of nearly \$300,000 in general fund operating revenue from property tax and the specific ownership tax. A portion of the 2A revenue offsets the loss of other revenue.

Of the \$4.6 million in total operating revenue, charges for services are expected to be \$394,000 and will offset a significant portion of the pool and recreation expenditures as well as some of the City's administrative costs.

After two years of reductions in general fund operating expenditures, an increase is expected in 2012. A portion of the savings in 2010 and 2011 was due to staff attrition and unfilled vacancies. Reduced staffing levels will continue in 2012; however, the salary freeze will be lifted and, together with inflation for insurance and numerous supplies and services, will drive the increase in total costs.

General Fund operating expenditures are shown in the following pie chart. Figures are shown as gross amounts. (In other words, any revenues derived from services provided by these departments are not subtracted for presentation of a net expenditure amount.)





General fund operating expenditures will increase for the first time in two years, assuming open positions can be filled early in the year and the City does not experience the same level of position vacancies as in 2011.

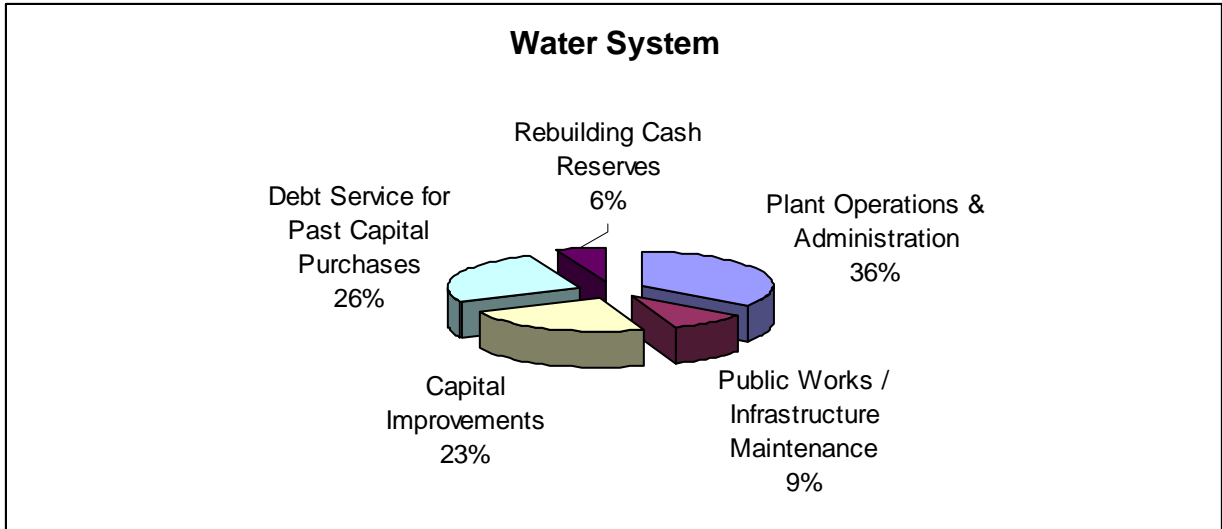
- Total personnel costs of \$3.1 million make up 70% of the general fund operating budget (or 47% of the total general fund budget). Personnel costs are expected to increase 6% due to wage adjustments and the rising cost of benefits.
- An increase of 15% for the mid-year renewal of employee medical insurance is budgeted based on current utilization trends and plan changes due to the health insurance reform act. Comparatively, premiums increased 17.9% in 2011, 2.5% in 2010 and 23.0% in 2009.
- Insurance premiums for property / casualty coverage and workers compensation will increase by \$23,000, or 15%.
- Inflation is expected to increase costs for many supplies and purchased services.

*Water and Sewer Enterprise Fund:*

A total of \$2.7 million in charges for services is projected for 2012, which exceeds the amount necessary for current operations. A portion of these service fees will be transferred to the capital budget to pay debt service on past capital purchases.

In recent years, the utilities code provided for 3% to 5% annual increases for water and sewer service to cover inflation in the costs associated with providing service. In 2011, the City determined operating revenues must be increased to cover the shortfall in development fees historically used for capital needs and debt service. Costs for the WWTF upgrade had already been anticipated in the 2008 sewer rate study and no incremental rate increase was necessary. However, the 2011 water rate study resulted in a significant increase in water service rates effective in July 2011. The 2012 budget includes a continued 5% increase in sewer rates but only a 2.5% increase in water rates due to the mid-year increase in 2011. These increases, together with a full year of the last increase, will generate \$2.6 million in operating revenue, a portion of which will be transferred to cover capital costs.

The following chart shows the use of the total 2012 water revenue budget. (A similar chart for the sewer revenue is not as meaningful due to the unusually large level of capital spending for the WWTF upgrade.)



Personnel costs are expected to increase due to higher wages and benefits. Inflation will increase the costs of several supplies and services and an increased level of legal services is expected to continue in 2012 due to issues related to the conversion of Tennessee Ditch water rights. Water storage costs will decrease compared to 2011 when Salida paid a portion of costs for an enlargement study.

*SteamPlant Event Center Enterprise Fund:*

In its fourth full year of operations, the SteamPlant is expected to generate \$189,000 in operating revenue. This represents a \$26,000, or 16%, increase over the current expectations for 2011.

Personnel costs are expected to increase due to higher wages and benefits. Although inflation will increase the costs of several supplies and services, an overall decrease is expected across other operating costs. This is primarily due to a decline in start up costs and basic operating supplies purchases.

The direct costs for events and operating costs are expected to be relatively flat compared to the 2011 projection. Artist fees were eliminated due to the current business model, which is to offer the facility for rental by other groups rather than to host in-house concerts and events. Should this model change, both revenue and associated expenses would increase.

The net loss to be subsidized by the general fund is expected to be approximately \$100,000.

**B. Management’s Discussion**

**I. Major Initiatives and Projects**

As the underlying basis for choices made by City Council regarding the allocation of budget dollars, it is important to keep in mind the key goals to be accomplished in 2012. Priorities include continued improvement in streets and other public infrastructure, as well as investing in trails and tourist amenities that will attract more visitors to Salida and help to sustain local businesses.

Staff goals related to the budget and fiscal responsibility:

1. Continue providing the same level of services with reduced staffing levels.
2. Maintain existing properties and infrastructure; improve streets.
3. Comply with regulatory & safety standards.
4. Expand / enhance trails and recreation amenities by leveraging City funds with grants.
5. Manage / improve (where necessary) fund reserves.

Major projects in 2012 include the following:

1. Wastewater Treatment Facility Upgrade – Construction on this \$17.6 million project began in September 2011. The City must resolve wastewater treatment violations to avoid severe financial penalties and adverse environmental effects. The plant currently operates at a lower capacity than is permitted due to inefficiencies and does not meet ammonia limits currently imposed by the Colorado Department of Public Health and Environment. Built in 1956 and renovated in 1985, the existing plant does not have the components necessary to meet ammonia standards and to supply sufficient capacities for the communities served, Salida and Poncha Springs. An integrated fixed-film activated sludge (IFAS) process is being implemented with the upgrade.
2. Natural Resource Center (NRC) – This project has been in development for seven years and is nearing construction. The concept of a multi-agency center is widely supported by the local community. The NRC would greatly improve and consolidate visitor information services, reduce operating costs, benefit the local economy, expand each agency's operational capacity, promote outdoor education, provide a public meeting and education facility, and foster interagency cooperation. It would also provide an exemplary national model for collocating federal and state agencies. Plans for the NRC are being developed on property known as the Vandaveer Ranch currently owned by the City. The Salida NRC is a project of the Salida Natural Resource Development Corporation, a not for profit 63-20 corporation created at the direction of the Salida City Council for this specific purpose.
3. Streets Improvements – In addition to the routine maintenance of streets, parks and facilities that the Public Works department undertakes every day, a rebuild of West Sackett Avenue was completed in 2011. This brings the City to a total of just over 19 miles of street overlays, chip seal and rebuilds since 2006. The Sackett Avenue project will be continued in 2012 with a rebuild from E to C Streets along with lower C Street. Engineering for the next major streets project – H Street – will be finalized in 2012 with construction to begin in 2013.

Where appropriate, the lives of existing streets are being extended through either an overlay or chip seal. If the street has reached the point of requiring a complete re-build, the City's improvement plan also calls for replacement of aging water and sewer lines. The Sackett Avenue project also involves the upsizing of water lines for adequate fire flows and to address issues with freezing and leaks.

4. Trails & Recreation Amenities – The City will continue to invest in recreation and arts, aided with 2B funds. Staff is currently seeking grants to acquire land bordering the Arkansas River across from downtown and to complete major improvements at Centennial Park. In addition, improvements may be made at Chisolm Park and at the Scout Hut to increase the usefulness of existing facilities.
5. Economic Development – The City has participated with Chaffee County and the other two municipalities within the county to fund an economic development study. The City is a

member of the Chaffee County Economic Development Corporation (CCEDC), whose goal is to facilitate the creation of living wage jobs and sustainable economic development within the county. The CCEDC is dedicated to enhancing local business and industry opportunities by serving as a resource for businesses and individuals that are interested in locating or expanding their enterprise in the county. A current priority for Salida and the CCEDC is to improve internet service bandwidth for our area.

6. Hot Springs Property on Poncha Springs Pass – Since the termination of the Boy Scouts lease, this 145-acre property in Poncha Springs has been vacant. In recent years the City Council has become interested in the possibility of utilizing the geothermal source for electrical power generation. In 2010 the City received a \$50,000 grant from the Governor's Energy Office for a Thermal Gradient Study which included assembling existing geologic and geophysical data, conducting surface geologic mapping, the development of a GIS database and drilling five thermal gradient holes. The purpose of the work, completed in 2011, was to determine if a high thermal gradient anomaly exists at the Poncha Hot Springs deposits. High thermal gradient anomalies were revealed through this testing. These results are indicative of a potentially high temperature reservoir at depth.

The City recently entered into an agreement for the next phase of testing, which consists of magnetotelluric surveying. The objective of this testing would be to determine, based on the resistivity imaging and companion temperature data, source areas that appear suitable and appropriate for commercial geothermal electrical power exploitation. In addition, this testing would provide information that will assist in identifying the source of thermal waters associated with existing locally commercially or culturally significant hydrological features that need to be preserved.

## **II. Key Budget Assumptions**

Certain predictions underlie numbers in the budget that require discussion and analysis in the budgeting process. Key drivers of some of the City's revenues and expenses are outlined below:

### **Total Revenue**

- Sales tax revenue – 0% growth in taxable sales, as of mid-year 2011
- Sewer rates – 5% increase in service / usage fees
- Lab Testing fees – 5% fee increases (in accordance with rate sheet in the budget draft)
- Water rates – 2.5% increase in service / usage fees
- Development and resource fees – 8 new water and new 10 sewer taps (more sewer taps due to expanded service area for the Town of Poncha Springs); 5% increase in rates
- Franchise taxes – no change in 2012
- Hot springs pool rates – no rate increases in 2012; modest volume increases expected in addition to a full year of revenue from recently remodeled soaking pools
- Park rental rates – no rate increases in 2012

### **Total Expenditures**

- Employee Pay – 2% increase; additional pay adjustments based on market and/or merit
- Employee health insurance – 15% increase from 2011/2012 plan year or 7.5% budget effect
- Fuel costs – no change in prices for 2012
- Inflation – price increases will vary for utilities, supplies and purchased services and are factored into various line items of the budget

### III. Staffing

Many department heads have expressed the need for additional staff, which in some cases restores staffing to pre-2003 layoff levels. However, no increases in staffing were approved for the 2012 budget. The table below summarizes the current staffing.

	Full-time	Part-time / Seasonal	FTE	FTE After Allocations
<b>General Fund</b>				
Administration	5.0	0.0	7.0	5.3
Community Development	2.0	0.0	2.0	2.0
Police & Municipal Court	17.0	0.0	17.0	17.0
Fire Department	10.0	1.0	10.6	10.6
Public Works	10.0	3.0	11.0	5.0
Recreation	0.0	4.0	0.9	0.9
Pool	1.0	35.0	10.8	10.8
Parks and Trails	0.0	0.0	0.0	2.3
Subtotals	45.0	43.0	59.3	53.9
<b>SteamPlant Enterprise</b>	1.0	5.0	4.0	4.0
<b>Water and Wastewater Enterprise</b>				
Water Plant	3.0	0.0	3.0	5.7
Sewer Plant	4.0	0.0	4.0	6.7
<b>Totals</b>	<b>53.0</b>	<b>48.0</b>	<b>70.3</b>	<b>70.3</b>

### IV. Grants

Grants are a significant source of revenue to the City for the planning and execution of many major capital projects. The following table below summarizes recent grants including those expected to be approved for the 2012 budget.

Project Name	Grantor	Project Budget	Grant Amount	2010	2011	2012	2013	Amounts Collected	Balance
Safe Routes to School	CDOT	156,415	86,415		86,415			-	86,415
Milk Run Trail	State Parks	323,655	156,399		156,399			156,399	-
Aquatic Center	DOLA	882,238	442,238	134,428	44,224			442,238	-
Community Services Complex (50%)	DOLA	2,498,240	850,000					850,000	-
Hwy 50 Improvements	CDOT	976,775	874,753	141,923				874,753	-
Arkansas Hills Open Space	GOCO	175,981	155,231	155,231				155,231	-
Under age drinking program	Justice	16,926	16,926	14,305				16,926	-
Police dept equipment	VALE	4,227	4,227					4,227	
D&RG Hospital Façade Repair & Restoration	Historic Fund	263,192	190,745	101,368	89,377			190,745	-
Wastewater Treatment Facility	DOLA	12,500,000	1,350,000		41,423		135,000	1,215,000	135,000
Arkansas River Whitewater Park & Greenway Phase 4	GOCO	262,576	162,050	162,050				162,050	-
Wastewater Treatment Facility	USDA	17,000,000	2,616,000				2,616,000	-	2,616,000
Hwy 50 Improvements	CDOT	325,225	260,180			260,180		-	260,180
Water System CIP	CDPHE	20,000	10,000		10,000			10,000	-
Rescue engine for fire department	AFG	557,000	528,000			528,000		-	
			\$7,703,164	\$ 709,304	\$ 427,838	\$ 788,180	\$2,751,000	\$4,077,569	\$3,097,595

In addition, staff will apply for grants to provide funding for the purchase of land that borders the Arkansas River and for upgrades to Centennial Park and the hot springs aquatic center.

## VI. Community Support

City staff members feel it is important to highlight areas where we support the community by providing financial or staff resources beyond the basic municipal services expected of residents. Different views exist with respect to the role of government beyond basic necessities. However, as Salida’s 2008 *Parks, Recreation, Trails and Open Space Master Plan* states,

*There is a growing trend in the United States for public leaders to recognize that parks, recreation, trails, open space and related “Quality of Life” amenities are not secondary services provided by governmental agencies, but that they are integral to creating communities where people want to live. These services should be seen as investments in the long-term vitality and economic sustainability of any vibrant and attractive community.*

Through tax payer dollars, municipal governments provide basic services essential to the safety and comfort of citizens. In addition, certain discretionary projects and initiatives are supported by the City. Both staff and council receive many requests from members of the public and local organizations to fund various projects. Many of these would improve the quality of life for at least some citizens. It is often not possible for the City to fund all such requests; however, the 2012 requests were reduced as compared to the past years.

Excluded from this list of community support are the amounts of city-paid insurance for the Salida Museum, Chamber of Commerce, and Senior Center facilities or the value of rent-free or below market lease agreements with these organizations.

When considering such requests, we believe it is important to objectively evaluate the requests using the approved “Projects Priority Criteria” document (available on the City’s website). In many cases, staff and elected officials evaluating these requests must ask the right questions to understand the problem or need to determine whether or not the proposed solution addresses the objective in the most efficient manner.

For the 2012 budget, the City received and approved the following requests.

Requesting Organization	Project Name	Amount of Request	Total Project Cost	City's Portion	Possible funding source(s)
Absolute Bikes, Inc.	Ride Right Cycle Safe Helmet Program	\$ 250	\$ 2,000	13%	GF
Chaffee Housing Trust	General Operations	5,000	75,000	7%	GF
Salida Business Alliance	4th of July Celebration	1,000	6,000	17%	GF
GARNA	Collegiate Peaks Byway Historic Wayside Signs	1,500	45,200	3%	GF
Articipate	Articipate	5,000	42,500	12%	GF
SPOT	Opal & Harold Trail (SW Conservation Corps)	6,000	8,000	75%	2B, GF, CTF
Rural Philanthropy Days	Heart of Colorado 2012	1,000	27,000	4%	ED, GF
Boys & Girls Club of CC	Torch Club Program	750	1,250	60%	GF
SPOT	Hutchinson Homestead Visitor Center & Infrastructure	10,000	128,000	8%	GF
Chaffee Peoples Clinic	General Operating Support	5,000	251,000	2%	GF
		<b>Totals</b>	\$35,500	\$585,950	

**City of Salida  
Summary of All City Funds  
2012 Budget**

	Water & Wastewater Enterprise					
	General Fund	Water	Wastewater	SteamPlant Event Center	Conservation Trust Fund	Total City
<b>Capital</b>						
<b>Revenue &amp; New Borrowings</b>						
Sales Tax	\$ 1,485,300	\$ -	\$ -	\$ -	\$ -	\$ 1,485,300
Occupational Tax	112,500					112,500
Grants, Intergovernmental	788,200	-	-	-	50,100	838,300
Bonds, Leases	-	-	-	-	-	-
Demand Fee	-	64,000	-	-	-	64,000
Resource Fee	-	-	-	-	-	-
System Development Fee	-	74,400	90,000	-	-	164,400
Other	-	4,000	5,000	5,000	-	14,000
	<u>2,386,000</u>	<u>142,400</u>	<u>95,000</u>	<u>5,000</u>	<u>50,100</u>	<u>2,678,500</u>
<b>Capital Expenditures</b>						
Capital Improvements	1,996,900	369,000	8,440,000	-	205,000	11,010,900
Financing - Interest	95,800	129,900	-	18,600	-	244,300
Financing - Principle	66,100	282,300	-	29,700	-	378,100
	<u>2,158,800</u>	<u>781,200</u>	<u>8,440,000</u>	<u>48,300</u>	<u>205,000</u>	<u>11,633,300</u>
<b>Budget Year Net Surplus (Deficit)</b>	<b><u>\$ 227,200</u></b>	<b><u>\$ (638,800)</u></b>	<b><u>\$ (8,345,000)</u></b>	<b><u>\$ (43,300)</u></b>	<b><u>\$ (154,900)</u></b>	<b><u>\$ (8,954,800)</u></b>
<b>Operating</b>						
<b>Operating Revenue</b>						
City Sales Tax	\$ 2,134,700	\$ -	\$ -	\$ -	\$ -	\$ 2,134,700
Occupational Tax	37,500					37,500
Other Taxes	1,540,000	-	-	-	-	1,540,000
Licenses and Permits	19,000	-	-	-	-	19,000
Intergovernmental	349,900	-	-	-	-	349,900
Fines and Forfeits	65,000	8,000	-	-	-	73,000
Charges for Services	394,000	1,420,000	1,211,700	188,700	-	3,214,400
Miscellaneous	50,000	8,000	12,000	-	-	70,000
Interest	3,000	3,000	-	-	-	6,000
Other	-	-	-	-	-	-
	<u>4,593,100</u>	<u>1,439,000</u>	<u>1,223,700</u>	<u>188,700</u>	<u>-</u>	<u>7,444,500</u>
<b>Operating Expenditures</b>	<u>4,423,400</u>	<u>699,100</u>	<u>764,400</u>	<u>245,400</u>	<u>7,000</u>	<u>6,139,300</u>
<b>Budget Year Net Surplus (Deficit)</b>	<b><u>\$ 169,700</u></b>	<b><u>\$ 739,900</u></b>	<b><u>\$ 459,300</u></b>	<b><u>\$ (56,700)</u></b>	<b><u>\$ (7,000)</u></b>	<b><u>\$ 1,305,200</u></b>
<b>Total Revenue &amp; Expenditures</b>						
Revenue & New Borrowings	\$ 6,979,100	\$ 1,581,400	\$ 1,318,700	\$ 193,700	\$ 50,100	\$ 10,123,000
Expenditures	6,582,200	1,480,300	9,204,400	293,700	212,000	17,772,600
<b>Budget Year Net Surplus (Deficit)</b>	<b><u>\$ 396,900</u></b>	<b><u>\$ 101,100</u></b>	<b><u>\$ (7,885,700)</u></b>	<b><u>\$ (100,000)</u></b>	<b><u>\$ (161,900)</u></b>	<b><u>\$ (7,649,600)</u></b>
<b>Interfund Transfers</b>	<b>\$ (100,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Additions to (Uses of) Reserves</b>	<b><u>\$ 296,900</u></b>	<b><u>\$ 101,100</u></b>	<b><u>\$ (7,885,700)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (161,900)</u></b>	<b><u>\$ (7,649,600)</u></b>
	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>Projected Net Assets</b>						
Balance at 12/31/11	\$ 14,088,615	\$ 5,471,052	\$ 9,300,101	\$ 985,386	\$ 195,014	\$ 30,040,168
Balance at 12/31/12	\$ 14,385,515	\$ 5,853,452	\$ 9,629,401	\$ 950,086	\$ 33,114	\$ 30,851,568
<b>Projected Fund Balance</b>						
Balance at 12/31/11	\$ 2,859,250	n/a	n/a	n/a	\$ 195,014	n/a
Balance at 12/31/12	\$ 3,156,150	n/a	n/a	n/a	\$ 33,114	n/a

**SUMMARY BY FUND**

**CITY OF SALIDA  
Annual Budget  
For the 2012 calendar year**

<b>GENERAL FUND</b>	<b>2012 Approved Budget</b>	<b>2011 Projection</b>	<b>2010 Actual</b>	<b>Change from 2011 Projection</b>	
<b>Revenues</b>					
<b>Taxes:</b>					
City Sales Tax	\$ 3,620,000	\$ 3,690,000	\$ 3,415,004	\$ (70,000)	-1.9%
County Sales Tax	1,260,000	1,280,000	1,360,881	(20,000)	-1.6%
Lodging Occupation Tax	150,000	150,000	170,304	-	0.0%
Franchise Taxes	280,000	280,000	287,580	-	0.0%
<b>Total Taxes</b>	<b>5,310,000</b>	<b>5,400,000</b>	<b>5,233,769</b>	<b>(90,000)</b>	<b>-1.7%</b>
<b>Licenses and Permits:</b>					
Liquor Licenses	12,000	13,000	10,901	(1,000)	-7.7%
Permits	3,000	3,000	3,736	-	0.0%
MMD Licenses	3,000	1,500	-	1,500	100.0%
Business Licenses	1,000	2,000	2,375	(1,000)	-50.0%
Animal Licenses	-	1,500	1,675	(1,500)	-100.0%
<b>Total Licenses and Permits</b>	<b>19,000</b>	<b>21,000</b>	<b>18,687</b>	<b>(2,000)</b>	<b>-9.5%</b>
<b>Intergovernmental:</b>					
Cigarette Taxes	25,000	26,000	23,565	(1,000)	-3.8%
Motor Vehicle Registrations	26,000	26,000	25,110	-	0.0%
Federal Grants	528,000	-	(5,863)	528,000	
State Grants	260,200	44,200	427,787	216,000	488.7%
Highway Users Taxes	212,300	223,198	210,067	(10,898)	-4.9%
Severance Taxes	7,000	8,008	2,674	(1,008)	-12.6%
South Ark. Fire District	70,000	70,000	70,000	-	0.0%
County Road & Bridge	7,000	6,000	5,799	1,000	16.7%
State Highway 291	2,600	2,600	2,600	-	0.0%
<b>Total Intergovernmental</b>	<b>1,138,100</b>	<b>406,006</b>	<b>761,739</b>	<b>732,094</b>	<b>180.3%</b>
<b>Fines and Forfeits:</b>					
Court Fines	50,000	50,000	57,348	-	0.0%
Parking Fines	15,000	12,000	11,711	3,000	25.0%
<b>Total Fines and Forfeits</b>	<b>65,000</b>	<b>62,000</b>	<b>69,059</b>	<b>3,000</b>	<b>4.8%</b>
<b>Charges for Services:</b>					
Charges for Services	10,000	40,000	9,899	(30,000)	-75.0%
Emergency Response Fees	-	65,000	12,684	(65,000)	
Vital Statistics Records	15,000	15,000	13,632	-	0.0%
Hot Springs Pool Fees	312,500	287,000	274,070	25,500	8.9%
Triathlon	9,500	9,000	8,125	500	5.6%
Recreation Fees	30,000	27,000	18,457	3,000	11.1%
Park Rental Fees	17,000	17,000	12,214	-	0.0%
<b>Total Charges for Services</b>	<b>394,000</b>	<b>460,000</b>	<b>349,081</b>	<b>(66,000)</b>	<b>-14.3%</b>
<b>Miscellaneous:</b>					
Interest Revenue	3,000	3,000	5,486	-	0.0%
Planning and Zoning Fees	15,000	15,000	29,923	-	0.0%
Rents and Leases	12,000	13,000	12,441	(1,000)	-7.7%
Fire Plans & Inspections	3,000	5,500	2,596	(2,500)	-45.5%
Other	20,000	188,523	75,409	(168,523)	-89.4%
<b>Total Miscellaneous</b>	<b>53,000</b>	<b>225,023</b>	<b>125,855</b>	<b>(172,023)</b>	<b>-76.4%</b>
<b>TOTAL REVENUE</b>	<b>6,979,100</b>	<b>6,574,029</b>	<b>6,558,190</b>	<b>405,071</b>	<b>6.2%</b>
<b>Expenditures</b>					
Administration & Gen'l Government	798,800	693,800	720,704	105,000	15.1%
Community Development	176,400	177,800	261,740	(1,400)	-0.8%
Police & Municipal Court	1,284,200	1,190,500	1,269,108	93,700	7.9%
Fire	792,400	791,600	724,142	800	0.1%
Public Works	516,500	475,100	565,163	41,400	8.7%
Recreation	54,900	48,000	35,543	6,900	14.4%
Aquatic Center	483,400	433,800	397,028	49,600	11.4%
Parks & Trails	216,800	185,700	205,844	31,100	16.7%
Other City Property & Transfers	100,000	58,800	55,907	41,200	70.1%
<b>Total Operating Expenditures</b>	<b>4,423,400</b>	<b>4,055,100</b>	<b>4,235,179</b>	<b>368,300</b>	<b>9.1%</b>
Capital Improvements	1,996,900	1,075,800	1,502,742	921,100	85.6%
Financing - Interest	95,800	128,740	154,516	(32,940)	-25.6%
Financing - Principle	66,100	747,600	309,367	(681,500)	-91.2%
<b>Total Capital Expenditures</b>	<b>2,158,800</b>	<b>1,952,140</b>	<b>1,966,625</b>	<b>206,660</b>	<b>10.6%</b>
<b>TOTAL EXPENDITURES</b>	<b>6,582,200</b>	<b>6,007,240</b>	<b>6,201,804</b>	<b>574,960</b>	<b>9.6%</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>\$ 396,900</b>	<b>\$ 566,789</b>	<b>\$ 356,386</b>	<b>\$ (169,889)</b>	<b>-30.0%</b>
Fund Balance - Beginning of Year	\$ 2,859,250	\$ 2,837,511	\$ 2,568,925	\$ 21,739	0.8%
Interfund Transfer	\$ (100,000)	\$ (545,050)	\$ (87,800)	\$ 445,050	-81.7%
Fund Balance - End of Year	\$ 3,156,150	\$ 2,859,250	\$ 2,837,511	\$ 296,900	10.4%



**WATER AND WASTEWATER ENTERPRISE FUND**

<b>WATER</b>	<b>2012 Approved Budget</b>	<b>2011 Projection</b>	<b>2010 Actual</b>	<b>Change from 2011 Projection</b>	
<b>Revenues</b>					
Charges for Services	\$ 1,270,000	\$ 1,220,000	\$ 692,595	\$ 50,000	4.1%
Line Maintenance Charges	150,000	145,000	116,370	5,000	3.4%
Commercial Demand Fee	64,000	61,000	62,975	3,000	4.9%
System Development Fees	74,400	41,000	136,488	33,400	81.5%
Other Revenue	23,000	581,500	61,211	(558,500)	-96.0%
<b>TOTAL OPERATING REVENUES</b>	<b>1,581,400</b>	<b>2,048,500</b>	<b>1,069,638</b>	<b>(467,100)</b>	<b>-22.8%</b>
<b>Expenditures</b>					
Water Plant Operations & Administration	560,300	594,700	543,824	(34,400)	-5.8%
Public Works - Water	138,800	138,400	108,867	400	0.3%
Capital Expenditures	369,000	445,000	312,318	(76,000)	-17.1%
Debt Service - Interest	129,900	143,300	160,944	(13,400)	-9.4%
Debt Service - Principal	282,300	258,200	307,819	24,100	9.3%
<b>TOTAL EXPENDITURES</b>	<b>1,480,300</b>	<b>1,579,600</b>	<b>1,433,772</b>	<b>(99,300)</b>	<b>-6.3%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES - BUDGET BASIS</b>	<b>101,100</b>	<b>468,900</b>	<b>(364,134)</b>	<b>(367,800)</b>	<b>-78.4%</b>
<b>GAAP BASIS ADJUSTMENTS</b>					
Capital Assets	369,000	445,000	312,318	(76,000)	-17.1%
Debt Issuance	-	(545,000)	-	545,000	-100.0%
Depreciation	(370,000)	(325,000)	(367,604)	(45,000)	13.8%
Debt Service - Principal	282,300	258,200	307,819	24,100	9.3%
<b>NET INCOME - GAAP BASIS</b>	<b>\$ 382,400</b>	<b>\$ 302,100</b>	<b>\$ (111,601)</b>	<b>\$ 80,300</b>	<b>26.6%</b>
NET ASSETS - Beginning of Year	\$ 5,471,052	\$ 5,157,752	\$ 5,137,619	\$ 313,300	6.1%
NET ASSETS - End of Year	\$ 5,853,452	\$ 5,471,052	\$ 5,002,352	\$ 382,400	7.0%

<b>SEWER</b>	<b>2012 Approved Budget</b>	<b>2011 Projection</b>	<b>2010 Actual</b>	<b>Change from 2011 Projection</b>	
<b>Revenues</b>					
Charges for Services	\$ 1,211,700	\$ 1,154,000	\$ 1,149,538	\$ 57,700	5.0%
System Development Fees	90,000	40,000	115,907	50,000	125.0%
Other Revenue	17,000	12,120,000	28,956	(12,103,000)	-99.9%
<b>TOTAL OPERATING REVENUES</b>	<b>1,318,700</b>	<b>13,314,000</b>	<b>1,294,401</b>	<b>(11,995,300)</b>	<b>-90.1%</b>
<b>Expenditures</b>					
Sewer Plant Operations & Administration	588,300	548,000	540,560	40,300	7.4%
Public Works - Sewer	176,100	150,500	67,284	25,600	17.0%
Capital Expenditures	8,440,000	2,000,000	1,193,492	6,440,000	322.0%
Debt Service - Interest	-	1,500	8,897	(1,500)	-100.0%
Debt Service - Principal	-	128,100	57,990	(128,100)	-100.0%
<b>TOTAL EXPENDITURES</b>	<b>9,204,400</b>	<b>2,828,100</b>	<b>1,868,223</b>	<b>6,376,300</b>	<b>225.5%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES - BUDGET BASIS</b>	<b>(7,885,700)</b>	<b>10,485,900</b>	<b>(573,822)</b>	<b>(18,371,600)</b>	<b>-175.2%</b>
<b>GAAP BASIS ADJUSTMENTS</b>					
Capital Assets	8,440,000	2,000,000	1,193,492	6,440,000	322.0%
Debt Issuance	-	(12,103,000)	-	12,103,000	-100.0%
Depreciation	(225,000)	(225,000)	(212,182)	-	0.0%
Debt Service - Principal	-	128,100	57,990	(128,100)	-100.0%
<b>NET INCOME - GAAP BASIS</b>	<b>\$ 329,300</b>	<b>\$ 286,000</b>	<b>\$ 465,478</b>	<b>\$ 43,300</b>	<b>15.1%</b>
NET ASSETS - Beginning of Year	\$ 9,300,101	\$ 9,014,101	\$ 8,548,624	\$ 286,000	3.2%
NET ASSETS - End of Year	\$ 9,629,401	\$ 9,300,101	\$ 9,014,101	\$ 329,300	3.5%

**STEAMPLANT ENTERPRISE FUND**

	2012 Approved Budget	2011 Projection	2010 Actual	Change from 2011 Projection	
<b>Revenues</b>					
Room Rentals	\$ 101,500	\$ 86,700	\$ 88,000	\$ 14,800	17.1%
Ticket Sales	2,000	3,000	900	(1,000)	-33.3%
Caterer Fee	9,000	8,500	7,000	500	5.9%
Food Sales	7,000	7,000	6,500	-	0.0%
Beverage Sales	56,000	55,000	50,000	1,000	1.8%
Other	18,200	28,500	19,000	(10,300)	-36.1%
<b>TOTAL REVENUES</b>	<b>193,700</b>	<b>188,700</b>	<b>171,400</b>	<b>5,000</b>	<b>2.6%</b>
<b>Expenditures</b>					
Cost of Revenue	19,500	25,000	19,100	(5,500)	-22.0%
Operating & Administrative Expenditures	225,900	219,750	209,800	6,150	2.8%
Capital Expenditures	-	-	-	-	
Financing - Interest	18,600	19,800	20,300	(1,200)	-6.1%
Financing - Principal	29,700	28,500	461,700	1,200	4.2%
<b>TOTAL EXPENDITURES</b>	<b>293,700</b>	<b>293,050</b>	<b>710,900</b>	<b>650</b>	<b>0.2%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES - BUDGET BASIS</b>					
	<b>(100,000)</b>	<b>(104,350)</b>	<b>(539,500)</b>	<b>4,350</b>	<b>-4.2%</b>
GENERAL FUND TRANSFER	100,000	99,350	99,350	650	0.7%
NET AFTER TRANSFER	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (439,950)</b>	<b>\$ -</b>	
<b>GAAP BASIS ADJUSTMENTS</b>					
Capital Assets	-	-	-	-	
Depreciation	(65,000)	(65,000)	(65,000)	-	0.0%
Debt Service - Principal	29,700	28,500	461,700	1,200	4.2%
<b>NET INCOME - GAAP BASIS</b>	<b>\$ (35,300)</b>	<b>\$ (36,500)</b>	<b>\$ (43,250)</b>	<b>\$ 1,200</b>	<b>-3.3%</b>
NET ASSETS - Beginning of Year	\$ 985,386	\$ 1,081,255	\$ 1,028,636	\$ (95,869)	-8.9%
NET ASSETS - End of Year	\$ 950,086	\$ 1,044,755	\$ 985,386	\$ (94,669)	-9.1%

**CONSERVATION TRUST FUND**

	2012 Approved Budget	2011 Projection	2010 Actual	Change from 2011 Projection	
<b>Revenues</b>					
Lottery Distribution from the State	\$ 50,000	\$ 50,000	\$ 46,143	\$ -	
Interest	100	100	195	-	
<b>TOTAL REVENUES</b>	<b>50,100</b>	<b>50,100</b>	<b>46,338</b>	<b>-</b>	
<b>Expenditures</b>					
Municipal Tree Program	12,000	12,000	11,509	-	
Playground Equipment	-	-	3,145		
Trails	-	-	18,000		
Land Acquisition	200,000	-	19,491	200,000	
<b>TOTAL EXPENDITURES</b>	<b>212,000</b>	<b>12,000</b>	<b>52,145</b>	<b>200,000</b>	
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES - BUDGET BASIS</b>					
	<b>\$ (161,900)</b>	<b>\$ 38,100</b>	<b>\$ (5,807)</b>	<b>\$ (200,000)</b>	
Fund Balance - Beginning of Year	\$ 195,014	\$ 156,914	\$ 162,721	\$ 38,100	
Fund Balance - End of Year	\$ 33,114	\$ 195,014	\$ 156,914	\$ (161,900)	

## Capital Detail for 2012

(Excludes debt service on past capital purchases & projects)

Department	Description	Project or Asset Cost	Offsetting Grants or Contributions	Net Cost for City
Public Works	Streets Rebuild: Sackett Ave/C St Completion	\$ 675,000	\$ -	\$ 675,000
Public Works	Highway 50 Enhancement	315,000	260,200	54,800
Public Works	Streets Rebuild: H St engineering	25,000	-	25,000
Public Works	Regulatory signage	20,000	-	20,000
Public Works	Tools: saws/compaction/chains	10,000	-	10,000
Pool	Centennial Park upgrades	100,000	-	100,000
Pool	Paint interior & exterior of pool	50,000	-	50,000
Pool	Resurface parking lot at pool	18,000	-	18,000
Pool	Used truck	8,000	-	8,000
Pool	Slip resistant mats, pumps	8,000	-	8,000
Pool	Re-surface locker room floors	5,000	-	5,000
Police	Vehicle replacements (2)	63,000	-	63,000
Police	Radios	7,500	-	7,500
Police	Intox Machine - 50% split with Chaffee County	5,000	-	5,000
Parks&Trails	Whitewater park upgrade	10,200	5,000	5,200
Parks&Trails	Picnic tables	10,000	-	10,000
Parks&Trails	Retro-fit bleachers at Marvin Park	5,000	-	5,000
Parks&Trails	Trimmers and park equipment	5,000	-	5,000
Other City	Roof - Chamber / Museum building	18,700	-	18,700
Other City	Roof - Community Center building	15,000	-	15,000
Fire	Fire truck replacement	557,000	528,000	29,000
Fire	SCBA bottle replacement	15,000	-	15,000
Fire	Bathroom remodel	10,000	-	10,000
Fire	Turnout gear replacement	7,500	-	7,500
Fire	Fire hose	4,000	-	4,000
Admin	Integrated business software	30,000	-	30,000
<b>General Fund Totals</b>		<b>\$ 1,996,900</b>	<b>\$ 793,200</b>	<b>\$ 1,203,700</b>
Water Plant	Pasquales Tank - repairs to prevent leaks	\$ 20,000	\$ -	\$ 20,000
Water Plant	Streaming current detector	13,000	-	13,000
Water Plant	Replace pumps at Galleries	64,000	-	64,000
Water Plant	Tenderfoot Tank upgrade - telemetry	20,000	-	20,000
Water Plant	Tenderfoot - altitude valve, vault access hatch	30,000	-	30,000
Water Plant	Tenderfoot - fencing	15,000	-	15,000
Water Plant	SCADA - Pasquales Springs	30,000	-	30,000
Water Admin	Integrated business software	10,000	-	10,000
Water Plant	Pump replacement	5,000	-	5,000
Water-PW	Water line project costs (for fire flow) - tbd	100,000	-	100,000
Water-PW	Project engineering	20,000	-	20,000
Water-PW	Replace fire hydrants	12,000	-	12,000
Water-PW	Replace failed valves	10,000	-	10,000
Water-PW	Upgrades for hospital	20,000	-	20,000
<b>Water Plant, Operations &amp; Infrastructure</b>		<b>\$ 369,000</b>	<b>\$ -</b>	<b>\$ 369,000</b>
Sewer Plant	Plant upgrade	\$ 8,000,000	\$ -	\$ 8,000,000
Sewer Plant	Grit trailer	10,000	-	10,000
Sewer Admin	Integrated business software	10,000	-	10,000
Sewer-PW	Sewer main slip lining	250,000	-	250,000
Sewer-PW	Replacement of sewer mains	150,000	-	150,000
Sewer-PW	Raise manhole covers	10,000	-	10,000
Sewer-PW	Pipe saw and snapper	10,000	-	10,000
<b>Sewer Plant, Operations &amp; Infrastructure</b>		<b>\$ 8,440,000</b>	<b>\$ -</b>	<b>\$ 8,440,000</b>
<b>Water and Wastewater Enterprise Fund Total</b>		<b>\$ 8,870,000</b>	<b>\$ -</b>	<b>\$ 8,870,000</b>

# Appendix

**RESOLUTION 2011-77**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA,  
COLORADO ESTABLISHING OR UPDATING FEE SCHEDULES PURSUANT  
TO VARIOUS CHAPTERS OF THE SALIDA MUNICIPAL CODE.**

**WHEREAS**, the Salida Municipal Code establishes rules and regulations for operations of the City and provides for the establishment of fees for various City services;

**WHEREAS**, the Salida City Council wishes to adopt the Fee Schedules attached hereto as the official fee schedules for the operations of the City of Salida and the various chapters of the Salida Municipal Code that address such operations;

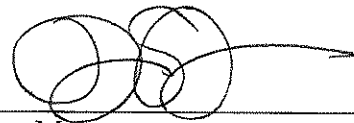
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF SALIDA, COLORADO THAT:**

1. The Salida City Council incorporates the foregoing recitals as its conclusions, facts, determinations, and findings.
2. The City Council hereby approves the Fee Schedules for operations of the City of Salida. A copy of the Fee Schedules will be available for inspection by the public at City Hall during normal business hours.

RESOLVED, APPROVED AND ADOPTED this 6<sup>th</sup> Day of December, A.D. 2011.

CITY OF SALIDA

By: \_\_\_\_\_



Mayor

[SEAL]

ATTEST:

Betty Schwilger  
City Clerk



## Fees and Charges for Development Services

TYPE OF APPLICATION	FEE
Variance <sup>2</sup>	\$ 200.00
Conditional Use <sup>2</sup>	\$ 200.00
Sign Permit Review	\$ 30.00
Creative Sign	\$ 200.00
Comprehensive Sign Plan Review	\$ 30.00
Building Permit (Commercial & Residential more than 2 units)	\$ 100.00
Building Permit (Residential 2 units or less, Change of Use)	\$ 30.00
Map Amendments (Rezoning) <sup>2</sup>	\$ 300.00
Text Amendments <sup>2</sup>	\$ 150.00
Interpretation (Appeal) <sup>2</sup>	\$ 150.00
Right of Way Vacation <sup>2</sup>	\$ 150.00
Annexation <sup>2</sup>	\$ 1,000.00
Subdivision Exemption	\$ 200.00
Sketch Plan <sup>2</sup>	\$ 200.00
Preliminary Plat <sup>2</sup>	\$ 400.00 + \$ 50.00 per lot
Final Plat <sup>2</sup>	\$ 300.00 + \$ 50.00 per lot
Overall Development Plan <sup>2</sup>	\$ 500.00 – Major, \$ 300.00 - Minor
Final Development Plan <sup>2</sup>	\$ 400.00 – Major, \$ 200.00 - Minor
Plat Filings (Includes cost of one paper copy)	Applicant pays
Certificate of Appropriateness	\$ 25.00
Designation of a Historic Landmark, District or Site <sup>2</sup>	\$ 25.00
Can and Will Serve Letter <sup>2</sup>	\$ 200.00
Title 32 Special District Service Plan <sup>2</sup>	\$ 1,000.00
Pre-Annexation or Development Agreement <sup>2</sup>	\$ 500.00

**NOTES:**

1. Any application may incur the cost of one or more of the above listed items.
2. In the event the City must retain professional services to process or evaluate an application, the applicant shall bear the costs for the review, including consultants and attorney review time. A deposit of 2x the application fee to cover the reasonable anticipated costs for publication of notice and outside professional services shall be required from the applicant at the time of the application. Any balance of the deposit remaining after completion of the review shall be refunded. If the deposit is insufficient for the costs incurred, the Applicant shall pay the additional amounts within fifteen days (15) of invoice.

The fee schedule was adopted on April 21, 2008, Resolution 2008-29 per SMC 16-1-100. Fees are nonrefundable.



**Fees and Charges for Liquor, Marijuana, Vendor and Animal Licenses  
Salida Municipal Code Chapters 6 and 7**

TYPE OF APPLICATION	FEE
<i>Liquor</i>	<i>SMC 6-1-40</i>
New License	\$1,000.00
Concurrent Review	\$1,000.00
Transfer of Ownership	\$750.00
Change of Location	\$750.00
H/R Optional Premises (each)	\$75.00
Resort Complex Permit (each)	\$ 100.00
Manager Registration (H/R and Tavern)	\$75.00
Corp/LLCO Changer (per person)	\$100.00
Art Gallery	\$100.00
Annual Renewal	\$100.00
Late Renewal	\$500.00
Local Fire Inspection	\$20.00
Hotel/Restaurant	\$75.00
Hotel/Restaurant w/optional premises	\$75.00
Tavern	\$75.00
Racetrack	\$75.00
Optional Premises	\$75.00
Arts	\$41.25
Club	\$41.25
Drugstore	\$22.50
Liquor Store	\$22.50
Beer and Wine	\$48.75
Brew Pub	\$75.00
3.2% Percent Beer	\$3.75
Special Events Permit (Liquor)	\$100.00
Special Events Permit (3.2% Beer)	\$100.00
Temporary Permit	\$100.00
Bed & Breakfast Permit	\$25.00
Art Gallery Permit	\$3.75

Modification of Premises	\$100.00
Retail Warehouse Storage Permit	\$50.00
Change of Trade Name/Corp. Name	\$50.00
<i>Multiple Vendor Event</i>	<i>SMC 6-2-10(d)</i>
Multiple Vendor Event Permit	\$75.00
Additional Fee Per Participating Vendor	\$20.00
<i>Medical Marijuana</i>	<i>SMC 6-3-50</i>
Annual Application fee	\$1,000.00
Transfer of Ownership	\$750.00
Change of Location	\$750.00
Primary Contact/Manager Registration	\$75.00
Background Check (per person)	\$100.00
Corp/LLC Change (per person)	\$100.00
Local Fire Inspection Fee	\$20.00 (initial inspection)
Change of Primary Contact/Manager	\$75.00
Modification of Premises	\$100.00
Change of Trade Name/Corp. Name	\$100.00
<i>Arborist License</i>	<i>SMC 6-4</i>
Arborist License	\$100.00
Penalty for Operating No License	\$100.00
<i>Weed Inspection</i>	<i>(SMC 7-4-50)</i>
Weed Inspection	\$65.00
<i>Animal Impoundment Fee</i>	<i>(SMC 7-5-50c)</i>
Animal Impoundment Fee	\$25.00
<i>Failure to Restrain or Confine Animal (within 12 months of offense)</i>	<i>SMC 7-5-60 (Recommended Fines)</i>
1 <sup>st</sup> offense	\$25.00
2 <sup>nd</sup> offense	\$50.00
3 <sup>rd</sup> offense	\$100.00
After 3 <sup>rd</sup> offense	\$300.00
<i>Nuisance Animal (within 12 months of offense)</i>	<i>SMC 7-5-220(a)(2) (Recommended Fines)</i>
1 <sup>st</sup> offense	\$25.00
2 <sup>nd</sup> offense	\$50.00
3 <sup>rd</sup> offense	\$100.00
After 3 <sup>rd</sup> offense	\$300.00





## Fees and Charges for Recreation Services

TYPE OF SERVICE	FEE
Regular Daily Admission to the Hot Springs Aquatic Center	
Adult	\$11.00
Senior/Military	9.00
Youth (6-17)	5.00
Child (0-5)	3.00
Shower Only	5.00
Swim Suit/Towel Rental/Locker Rental	1.00
Discounted Rates (Family Night, Parent-tot Lap Swim)	
Adult	5.00
Youth (6-17)	3.00
Child (0-5)	2.00
Passes	
1 Year Adult	250.00
6 Month Adult	145.00
1 Year Family	500.00
6 Month Family	290.00
15-Visit Adult	75.00
15-Visit Senior	60.00
15-Visit Youth	37.50
Family (10adult/10youth)	75.00
Fitness Add-on	120.00
Arthritis Class	2.50
Arthritis Pass	25.00
Classes and Events by Department Staff	Free to based on time and materials
Classes by Outside Professional Services Providers	80/20 Split
Soaking Pools	
Adult	\$12/hour
Senior/military	\$9/hour
Two Adults	\$18/hour
Additional Persons	\$6/hour
10 Visit Adult Pass	\$90
Soak and swim	\$15

Park Rentals	
Riverside, Alpine, Centennial, Thonoff, and other parks	\$50/4hrs, \$100/day
Riverside Amphitheater	\$50/4hrs, \$100/day
Electricity	\$10/day
Hot Spring Pool Rentals	\$60/hr plus depending on # of guests
Swim Teams	\$80/1 , \$64 each additional family member
Spartan Girls Swim Team (through 2013-2014 season)	\$500 / season (max)
Scout Hut	\$25/hr, \$125/day, \$5/person overnight
Marvin Park	
Pro Shop Items	Cost plus 10-50%

NOTES:

The fees are referenced in Chapter 11-3-20, 11-3-50 and 11-3-60 of the SMC.



## Fees and Charges for Public Works Services

TYPE OF PERMIT / SERVICE / RENTAL	FEE
Property Inspection (Rubbish, Weeds, etc.)	\$ 60.00
Sidewalk Permit (Residence)	\$ 30.00
Sidewalk Permit (Commercial)	\$ 30.00
Driveway Permit	\$ 40.00
Street Cut Permit (One Lane)	\$ 200.00
Street Cut Permit (Two Lane)	\$ 300.00
Alley Cut Permit	\$ 100.00
Curb & Gutter Permit (Residence)	\$ 40.00
Curb & Gutter (Commercial)	\$ 40.00
Lateral Cuts in Asphalt (0-60 Feet)	\$ .75/ft
Lateral Cuts in Asphalt (61-300 Feet)	\$ .60/ft
Lateral Cuts in Asphalt (301 + Feet)	\$ .50/ft
Lateral Cuts in Non-Asphalt (0-60 Feet)	\$ .50/ft
Lateral Cuts in Non-Asphalt (61-300 Feet)	\$ .40/ft
Lateral Cuts in Non-Asphalt (300 + Feet)	\$ .25/ft
Boring under Asphalt Streets	\$ 50.00
Fire Hydrant Meter Rental	\$ 50.00
Event Fencing Rental	\$ 15.00/base – Replacement Fee \$ 245.00/panel – Replacement Fee
Cone Rental	\$ 32.00/cone – Replacement Fee
Barricade Rental	\$ 20.00/barricade – Replacement Fee
Water Tap (Tap at Main Line)	\$ 150.00
Sewer Line (Tap at Main Line)	\$ 156.00 to \$ 300.00
Temporary Water Disconnection Fee (other than for non-payment on account)	1x annually – no charge; \$ 36.75/occurrence thereafter
Permanent Disconnection of Water Line	\$ 50.00

**NOTES:**

1. Any application may incur the cost of one or more of the above listed items.
2. In the event the City must retain professional services to process or evaluate an application, the applicant shall bear the costs for the review, including engineers, consultants and attorney review time. A deposit of 2x the application fee to cover the reasonable anticipated costs for publication of notice and outside professional services shall be required from the applicant at the time of the application. Any balance of the deposit remaining after completion of the review shall be refunded. If the deposit is insufficient for the costs incurred, the Applicant shall pay the additional amounts within fifteen days (15) of invoice.
3. All other fees are nonrefundable.



## Fees and Charges – Fire Department

TYPE OF SERVICE / FEE	FEE
-----------------------	-----

### Commercial:

#### Plans Review and Construction Inspections:

##### Plans Review and Construction Inspections

0-1,000	Square Feet:	\$50
1,001-2,500	Square Feet:	\$75
2,501-5,000	Square Feet:	\$100
5,001-7,500	Square Feet:	\$200
7,501-10,000	Square Feet:	\$250
10,001-	Square Feet:	\$250 + \$ 0.02 per square foot

**Site Plans:** \$100

**2<sup>nd</sup> Review of above plans:** No charge

**Each Review Beyond 2<sup>nd</sup>:** \$ ½ of original fee

*Note: The City of Salida reserves the right to send out plans to an outside reviewing agency and plan review charges will be based upon the amount charged by the reviewing agency.*

#### Business Inspections:

**New Business Fire Inspection Fees:** \$ 30/Hour or any part thereof (Initial Visit)  
 No charge (First Follow-up Visit)  
 \$ ½ of original **hourly** fee (Any additional follow-up visits)

**Existing Business Inspections :** \$25/Hour or any part thereof (Initial Visit)  
 No charge (First Follow-up Visit)  
 \$ ½ of original **hourly** fee (Any additional follow-up visits)

**Existing Business Self Inspection:** No charge

## Residential:

**Residential Voluntary Home Inspection:** No charge

Subdivision/Multi-Family Dwelling Plan review:

3-5 Residential Units:	\$25
6-30 Residential Units:	\$100
31-50 Residential Units:	\$200
50 + Residential Units:	\$200 + \$5/home or unit

**2<sup>nd</sup> Review of above plans:** No charge

**Each Review Beyond 2<sup>nd</sup>:** \$ ½ of original fee

*Note: The City of Salida reserves the right to send out plans to an outside reviewing agency and plan review charges will be based upon the amount charged by the reviewing agency.*

**Cistern/Dry Hydrant Inspection/Test (6,000 gal):** \$150  
**(15,000 gal):** \$150 + \$50 for each additional cistern

## Additional User Fees:

### Fire works:

Retail Sales:	\$100
Fireworks Displays Safety Inspection:	\$100

### Fire Reports (Copies):

Homeowner:	No charge
Commercial	No charge
Insurance Company:	\$25

**Fire Investigation Reports: (Copies)** \$25 + any additional expenses



## Fees and Charges – City Hall, Miscellaneous

TYPE OF SERVICE / FEE	FEE
VITAL RECORDS:	
Birth Certificate – first copy	\$ 17.75
Birth Certificate – additional copies	\$ 10.00 each
Birth Certificate Search (when no record found)	\$ 17.75
Death Certificate	\$ 17.00
Death Certificate – additional copies	\$ 10.00 each
Death Certificate Search (when no record found)	\$ 17.00
LODGING OCCUPATION TAX:	
Tax on each room sold	\$2.50 per room per day
Penalty for Late Payment	10% of tax due or \$10.00, whichever is greater
Interest	10.0% per annum (0.833% per month) on the unpaid balance
OTHER:	
Vehicle Identification Number (VIN) Inspection Fee	\$ 20.00
Late Payment Charge – General	\$10.00
Return Charge on Check or ACH Payments	\$ 20.00
Copies	\$0.25 / page
Salida Pins	\$0.25

## Fees and Charges for Water and Wastewater Services

Description of Fee, Rate or Charge	Code Section	Special Charges	Residential 3/4" line (1)	Accessory Dwelling Unit (2)	Commercial 3/4" line	1.0" line	1.5" line	2.0" line	3.0" line	4.0" line	Increase
<b>Water System Development &amp; Associated Fees</b>											
Within the City of Salida	13-3-20 (c)		\$ 7,951	\$ 3,975	\$ 7,951	\$ 13,330	\$ 26,450	\$ 49,013	\$ 99,706	\$ 203,193	5.0%
In High Zone	13-3-20 (d)		\$ 9,759	\$ 4,879	\$ 9,759	\$ 16,042	\$ 30,514	\$ 55,112	\$ 108,857	\$ 216,920	5.0%
Outside City Limits	13-3-20 (e)		\$ 15,901	\$ 7,951	\$ 15,901	\$ 26,660	\$ 52,899	\$ 98,026	\$ 199,412	\$ 406,386	5.0%
Irrigation only (plus 50% of applicable surcharges above)	13-3-20 (e)		\$ 3,975	-	\$ 3,975	\$ 6,665	\$ 13,225	\$ 24,506	\$ 49,853	\$ 101,596	5.0%
Water Meter - Disc	13-2-90		\$224 or \$297	-	\$224 or \$297	\$ 431	\$ 830	\$ 1,075	-	-	
Water Meter - Turbine	13-2-90		-	-	-	-	\$ 1,661	\$ 1,951	\$ 2,330	\$ 3,367	
Water Meter - Compound	13-2-90		-	-	-	-	-	\$ 3,283	\$ 3,940	\$ 5,459	
<b>Wastewater System Development Fees</b>											
Within City of Salida or Town of Poncha Springs	13-3-20 (d)		\$ 4,863	\$ 2,431	\$ 7,293	\$ 15,803	\$ 28,200	\$ 39,418	\$ 74,572	\$ 123,982	5.0%
Outside City or Town limits	13-3-20 (e)		\$ 9,725	\$ 4,863	\$ 14,587	\$ 31,605	\$ 56,400	\$ 78,836	\$ 149,144	\$ 247,964	5.0%
<b>Quarterly Water Rates and Charges for Service *</b>											
Service charge **	13-3-30 (b)		\$ 50.23	\$ 25.11	\$ 50.23	\$ 66.80	\$ 100.45	\$ 133.60	\$ 200.40	\$ 267.20	2.5%
Residential account maintenance charge			\$ 17.43	\$ 8.71	-	-	-	-	-	-	2.5%
Volume charge (based on 1,000 gallons water delivered)											
Tier I (up to 40,000 gallons/qtr) *			\$ 1.54	\$ 1.54	\$ 1.54	\$ 1.54	\$ 1.54	\$ 1.54	\$ 1.54	\$ 1.54	2.5%
Tier II (over 40,000 gallons/qtr)			\$ 2.05	\$ 2.05	\$ 2.05	\$ 2.05	\$ 2.05	\$ 2.05	\$ 2.05	\$ 2.05	2.5%
** 6,000 gallons usage included in residential service charge											
Demand fee up to 100,000 gallons			-	-	\$ 17.43	\$ 17.43	\$ 17.43	\$ 17.43	\$ 17.43	\$ 17.43	2.5%
Demand fee 101,000 to 500,000 gallons			-	-	\$ 52.28	\$ 52.28	\$ 52.28	\$ 52.28	\$ 52.28	\$ 52.28	2.5%
Demand fee 501,000 to 1,000,000 gallons			-	-	-	\$ 130.69	\$ 130.69	\$ 130.69	\$ 130.69	\$ 130.69	2.5%
Demand fee over 1,000,000 gallons			-	-	-	-	\$ 174.25	\$ 174.25	\$ 174.25	\$ 174.25	2.5%
<b>Quarterly Wastewater Rates and Charges for Service *</b>											
Service charge	13-3-30 (b)		\$ 52.09	\$ 26.05	\$ 55.57	\$ 77.56	\$ 115.76	\$ 173.65	\$ 219.95	\$ 272.04	5.0%
Residential volume charge (based on winter water usage)			\$ 1.16	\$ 1.16	\$ 1.16	\$ 1.16	\$ 1.16	\$ 1.16	\$ 1.16	\$ 1.16	5.0%
** 6,000 gallons usage included in residential service charge											
Commercial volume charge (based on actual water usage)			\$ 2.13	\$ 2.13	\$ 2.13	\$ 2.13	\$ 2.13	\$ 2.13	\$ 2.13	\$ 2.13	5.0%
Sewer only service charge - per equivalent living unit		\$ 90.21									
<b>* Outside Service Area (3)</b>											
All system development fees and charges for services	13-3-20 (e) 13-3-30 (f)	2x	2x	2x	2x	2x	2x	2x	2x	2x	
<b>Other</b>											
Permanent disconnection of water line	13-2-210	\$ 50.00									
Accessory Structure Service Charge Suspension Agreement	13-3-10(a)(1)	\$ 40.00									
System Development Fee Deferral Agreement	13-3-10(a)(1)	\$ 40.00									
Bulk water (per 1,000 gallons)	13-3-30 (a)	\$ 2.10									
Inactive account (sewer only customers) per quarter	13-3-30 (g)	\$ 45.10									
Returned check charge	13-3-30 (i)	\$ 20.00									
Final billing and new account charge	13-3-30 (i)	\$ 56.78									
Sewer only final billing and new account charge	13-3-30 (i)	\$ 28.39									
Temporary water disconnection fee - once annually	13-3-50	\$ -									
Temporary water disconnection fee - more than 1x per year	13-3-50	\$ 36.75									
Delinquent Charge - water service	13-3-50 (b)	\$ 9.00									
Delinquent Charge - wastewater service	13-3-50 (b)	\$ 9.00									
Period of time after which service is subject to termination	13-3-50 (c)	45 days									
Water termination (shut-off) fee	13-3-70 (d)	\$ 36.75									
Account reinstatement charge (waived if shut-off fee paid)	13-3-80	\$ 36.75									

**Notes**

(1) All fixed fees are multiplied by the number of units associated with each account.

(2) Fees for accessory dwelling unit apply unless use of property is legally restricted.

(3) All fees and charges for service are double outside of the service plan areas.

The water service area is within the City of Salida.

The wastewater service area is within the City of Salida and the Town of Poncha Springs.





**Wastewater Treatment Plant**  
**2012 Fee Schedule**  
**Outside Lab & Dump Services**  
 Pursuant to SMC 13-3-30 (h)

448 E 1st Street, Suite 112  
 Salida, Colorado 81201  
 (719) 539-2448

**Outside Lab Testing**

***Parameter***

Biochemical Oxygen Demand	\$ 31.50	
Carbonaceous BOD	\$ 31.50	
Soluble BOD	\$ 31.50	
Fecal Coliform	\$ 31.50	
E Coli	\$ 31.50	
Total Coliform	\$ 31.50	
Total Suspended Solids	\$ 31.50	
Total Dissolved Solids	\$ 15.75	
Conductivity	\$ 15.75	
Distillation for Nitrate & Nitrite	\$ 31.50	
Ammonia Nitrogen	\$ 36.75	
Nitrate Nitrogen	\$ 15.75	
Nitrite Nitrogen	\$ 15.75	
Total Kjeldahl Nitrogen	\$ 26.25	
Oil & Grease	\$ 105.00	
pH	\$ 2.00	
Total Solids	\$ 15.75	
Volatile Solids	\$ 15.75	
Alkalinity	\$ 15.75	
Volatile Acids	\$ 42.00	
Total Organic Carbon	\$ 68.25	
Sulfates	\$ 15.75	
Chlorides	\$ 15.75	
Iron	\$ 15.75	
Sulfides	\$ 15.75	
Total Inorganic Nitrogen	\$ 52.50	
Hourly Rate Charge	\$35.00	Tech \$29.50 Taxes \$5.50

**Dump Fees**

Rafting grubbers	\$ 8.00
Rafting bags	\$ 2.00
RVs - up to Class C	*
RVs - Class A & B	*
Charter buses	\$ 20.00
1000 gallons of septage waste	\$ 65.00
1000 gallons of septage waste outside area	\$ 75.00
Forest service waster per 1000 gallons	\$ 60.00
Grease - 0 to 50 gallons	\$ 1.00 per gallon
Grease - 51 gallons to 100 gallons	\$ 0.50 per gallon
Grease 101 gallons up	\$ 0.30 per gallon

\* Donations accepted. Suggestion amount is \$5 for RVs up to Class C and \$10 for Class A and B RVs





## Fees and Charges – SteamPlant Event Center

TYPE OF SERVICE / FEE	FEE
Rental Fees	
Ballroom	\$225.00 per hour
Theater	\$425.00/day or \$100.00 per hour
Riverside Annex	\$40.00 per hour per room
Plaza	\$50.00 per hour
Paquette Gallery	\$50.00 per hour
Podium sound system	\$75.00
Reception sound system	\$150.00
Projector/screen	\$75.00
Wireless lapel microphone	\$35.00
Portable video screen (80")	\$0.35 and up
Portable video screen (192")	\$8.00 and up
31.5" flat screen monitor	\$40.00
DVD/VCR	\$15.00
Flatware	\$0.35/piece
Dishware	\$0.35 and up/piece
Linens	\$8.00 and up