

ADMINSTRATIVE REVIEW OF TEMPORARY OUTDOOR EXPANSION

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A. GENERAL DATA (To be completed by the applicant)				
1. Applicant Information				
Name of Applicant:				
Mailing Address:				
Telephone Number: Email Address:				
2. <u>Code Information</u>				
ECONOMIC RECOVERY - Temporary Outdoor Expansion of Retail, Restaurant and Bars				
3. <u>Business and Use Information</u>				
Describe Expansion Use:				
Business Name:Street Address:				
B. DEVELOPMENT PROCESS				
 Submit Application with Site Plan Described Below. Staff Review and Action. Notification of Applicant. There is no Application Fee. 				

C. APPLICATION CONTENTS

- 1. Administrative Review Application.
- 2. Revocable License with Exhibit A (Site Plan) Attached
- 3. Site Plan. A conceptual plan of the proposed expansion area showing proposed features such as tents, tables, seating, fences, planters, ADA accessible paths and any other features which are relevant to the review of the application. Please use attached Exhibit A template.
- 4. Other Information. Staff may request additional information as deemed necessary to evaluate the application.

Continued on Reverse

C. APPLICATION CONTENTS (cont'd)

4. ADA Compliance Checklist: for the Outdoor Expansion Space				
a.	Does your plan maintain a minimum of a 5 foot clear path along the entire sidewalk and at building entrances and exits?			
	Yes	No		
b.	Are the aisles and pathw Yes	ays to goods and services within the expansion No	n area at least 36 inches wide?	
c.	If your business provides seating or dining options, is there a minimum of 1 seating space at least			
		36 inches wide by 48 inches long for	r a person in a wheelchair?	
	Yes	No		
Busi	ness Owner Signature:		Date:	