



PROJECTS PRIORITY CRITERIA

1. Annual Net Operating Budget Impact – Will the project increase or decrease the City’s future operating budget needs?
 - 0 pt – Increases annual net operating budget needs (ie. new/additional expense exceeds new/additional revenue)
 - 3 pts – Change in net operations is neutral
 - 4 pts – Net operating budget is reduced by up to \$100,000
 - 5 pts – Net operating budget is reduced by > \$100,000
2. Avoidance of Future Capital – Will future capital cost savings result?
 - 0 pt – Anticipated future cost savings are less than or equal to anticipated project costs
 - 3 pts – Anticipated future cost savings are <10% greater than anticipated project costs
 - 5 pts – Anticipated future cost savings are significantly greater (>10%) than anticipated project costs
3. Community and Citizen Benefit (Quality of Life) – How many people benefit and is the project aligned with other priorities?
 - 0 pt – No easily recognized benefit to citizens; assessment of need is difficult to obtain
 - 1 pt – Project has positive implications for and the support of a small group of individuals
 - 2 pts – Project has positive implications for and the support of one neighborhood / one group within the City tourists (< 1% of the population)
 - 3 pts – Project has positive implications for a significant portion of the community (> 10% of the population)
 - 4 pts – Project has positive implications community-wide and broad public support; City Department or Committee/Board has identified the project as a high priority need
 - 5 pts – Project has positive implications City-wide and has broad support of citizens; Project is supported by guiding document(s) approved by Council (eg. Comprehensive Plan, Parks Master Plan, Downtown Plan, etc.) or other or has significant positive public feedback
4. Community and Citizen/Employee Benefit (Public Safety) – How many people benefit and is the project aligned with other priorities?
 - 0 pt – No easily identified benefit to citizens
 - 1 pt – Project has positive implications for and the support of a small group of individuals
 - 2 pts – Project has positive implications for and the support of one neighborhood / one group of residents or tourists (< 1% of the population)
 - 3 pts – Project has positive implications for a significant portion of the community (> 10% of the population)
 - 4 pts – Project has important positive implications for the safety and well-being of citizens
 - 5 pts – Project has critical implications for the safety and well-being of citizens City-wide and has broad public support
5. Infrastructure – How are existing facilities and departments affected?
 - 0 pt – Project required extensive new infrastructure or support by other departments
 - 3 pts – Project is consistent with guiding document(s) approved by Council (eg. Comprehensive Plan, Parks Master Plan, etc.), but will require some infrastructure or support by other departments
 - 5 pts – Project has little or no impact on the City’s current infrastructure or services
6. Feasibility & Implementation Risk – Are there significant obstacles or unknown factors that may prevent the project from being completed as proposed?
 - 0 pt – Likely budgetary constraints or timing concerns
 - 3 pts – Possibility of timing issues or other delays, but project seems feasible
 - 5 pts – Strong likelihood project will be completed on time and on budget
7. Implication of Deferring the Project – What happens if the project is delayed or denied?
 - 0 pt – Deferring the project will NOT create a noticeable disruption in City operations
 - 3 pts – Deferring the project will cause a disruption in City operations but will not be significant
 - 5 pts – Deferring the project will cause a noticeable disruption in City operations