



Community Funding Request

Updated 2017

The City supports the community by providing financial and/or staff resources to non-governmental organizations for services and special projects that supplement municipal government operations and enhance the quality of life in our community. For those organizations and/or individual projects, the City endeavors to have limited funding available to help promote the values and goals of the community.

It is usually not possible to fund all such requests with the City's current budgetary resources. Requests are evaluated by the Review Committee and prioritized. This form is available to submit requests in a format that will help the Committee to objectively assess each project and make their recommendations to City Council. Final funding decisions are made by City Council and approved in an open meeting. Requests must be received by February 10th to be considered.

Recipients of funding awards are asked to submit a Community Funding Reimbursement Request along with any required supporting documentation after project completion in order to obtain reimbursement from the City.

CONTACT INFORMATION

Name of Organization	
Contact Name	
Address	
Email	
Phone	
Legal Status If 501(c)(3) provide a copy of IRS determination letter	
Mission Statement or Purpose of Organization	

FUNDING REQUEST

Project Name	
Amount Requested	
Total Amount Needed	
Source of Other Funding (list partner organizations & others)	
Date(s) Commitment of Funds and Actual Funds are Needed	
Provide a summary of how this project will benefit the City? (100 words or less)	

Complete the section below or submit a separate document addressing the City's project prioritization criteria below.



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1. Annual Net Operating Budget Impact – Will the project increase or decrease the City’s future operating budget needs?	
2. Avoidance of Future Capital – Will future capital cost savings result?	
3. Community and Citizen/Employee Benefit (Quality of Life) – How many people benefit and is the project aligned with other City priorities?	
4. Community and Citizen/Employee Benefit (Public Safety) – How many people benefit and is the project aligned with other City priorities?	
5. Infrastructure – How are the City’s existing facilities and departments affected?	
6. Feasibility & Implementation Risk – Are there significant obstacles or unknown factors that may prevent the project from being completed as proposed?	
7. Implication of Deferring the Project – What happens if the project is delayed or denied?	
Other Comments	
Submitted By	
Date	
Please list any supporting documents being submitted along with this application.	