



SPECIAL MEETING OF THE CITY COUNCIL

City Council Chambers
448 East 1st Street, Room 190
City of Salida, Colorado
Wednesday, August 30, 2017 6:00 p.m.

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
 1. Council Budget Discussion (Salida City Council)
 2. Salida Community Center Food Distribution Program Community Funding Grant (Larry Lorentzen)
- IV. ADJOURN

BUDGET CALENDAR
Fiscal Year 2018

<input checked="" type="checkbox"/>	Description	Administration	Department Heads	Finance Officer	Public	City Council
	Approval of Budget Calendar	6/6		6/6		6/6
	2016 Audit Report Available	7/4	7/4	7/4	7/4	7/4
	Distribute Departmental Personnel Request and CIP forms	7/27	7/27	7/27		
	Initial Staff Meeting	8/9	8/9	8/9		
	Departmental Personnel Request and CIP forms due	8/23	8/23	8/23		
	Preliminary Certification of Values due from County Assessor	8/25		8/25		
	Departmental Budget Worksheets Distributed	9/1	9/1	9/1		
	Due Date for Departmental Worksheets	9/15	9/15	9/15		
	First Budget Workshop	9/18	9/18	9/18		9/18
	City Administrator meets with Department Heads	9/19 to 9/29	9/19 to 9/29			
	Preparation of Initial Budget by City Administrator	10/6		10/6		
	Proposed Budget due to Council	10/14		10/14		10/14
	Official Introduction of Year 2017 Budget	10/15		10/15	10/15	
	Second Budget Workshop	10/16	10/16	10/16		10/16
	Community Funding Packets Distributed	10/20				
	Publish Notice of Hearing on Proposed Budget	10/23		10/23		
	Final Adjustments by City Administrator to Finance Officer	10/26		10/26		
	Public Hearing on Proposed 2018 Budget	11/7		11/7	11/7	11/7
	Final Budget Review by Board	11/7		11/7		11/7
	Preparation of Final Budget	11/8 to 11/29		11/8 thru 11/29		
	Community Funding Applications Due	11/27				
	Public Hearing and Resolution Adopting Budget	12/6				12/6
	Resolution to Appropriate Sums to Money to Various Funds	12/5				12/5
	Final Certification of Values Due from County Assessor			12/10		
	Mill Levy Certification Due to County			12/15		
	Community Funding Recommendations to City Council	12/19				12/19
	Preparation of Budget Message	12/29				
	Final Budget Document	12/29		12/29		
	Filing 2018 Budget			1/31		

(Note: Shaded areas indicate items that require City Council participation, discussion, or decision)

**CITY OF SALIDA
5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)**

Capital Item Description	NEW	REPLAC	Estimated Cost					Source of Cost Est.	*Funding Source		Remarks / Justification
			2017	2018	2019	2020	2021		TYPE	%	
WIRELESS INTERCOM FOR 2 APPARATUS	X		14,000					VENDOR	1	100%	IMPROVED COMMUNICATION, LIFE SAFETY, REDUCED HEARING LOSS
CARDIAC MONITOR/DEFIBRILLATOR		X	40,000					VENDOR	1	50%	CURRENT UNIT IS 7 YRS OLD, RECOMMEND TO REPLACE EVER 6 - 8 YRS
REPLACE CAR 12 WITH NEW 3/4 TON P/U		X	35,000					VENDOR	2	50%	CAR 12 HAS EXCEEDED NORMAL LIFE SPAN. NEED 3/4 TON P/U TO TRANSPORT HAZ MAT TRLR.
THERMAL IMAGING CAMERA		X	10,000					VENDOR	1	100%	CURRENT UNIT IS NO LONGER SERVICEABLE, LIFE SAFETY
TURNOUT GEAR REPLACEMENT		X	9,000	9,000	9,000	10,000	10,000	VENDOR	1	100%	ANNUAL REPLACEMENT SCHEDULE
MULTI-USE FACILITY	X		91,700	91,700	91,700			FEASIBILITY STUDY	1		CURRENT SPACE IS OVERCROWDED, NEED INDOOR MAINTENANCE FACILITY
LIVE FIRE TRAINING FACILITY	X				75,000			FEASIBILITY STUDY	2		LIVE FIRE TRAINING IS MANDATORY, RECOMMENDED BY ISO
COMMUNICATION EQUIPMENT (RADIOS)		X	16,000	16,000	16,000	16,000	16,000	VENDOR 2016 PRICE	1,2		CURRENT RADIOS ARE BEING PHASED OUT, REPLACE IN 2021
APPARATUS REPLACEMENT		X	154,000	154,000	154,000	154,000	154,000	10% ANNUAL INCREASE	1,2		APPARATUS/VEHICLE REPLACEMENT SCHEDULE BEGINNING 2020 THROUGH 2028
EXTRICATION TOOLS		X	5,000	5,000	5,000	5,000	5,000	VENDOR 2016 PRICE	3		SCHEDULED REPLACEMENT OF (2) SETS IN 2028
NEW FIRE STATION	x								1,2		BEEN IN THIS BLDG. SINCE 1902. OUTGROWN THE BLDG. ACCESS IS TERRIBLE, DOES NOT MEET NFPA STANDARDS , SLEEPING QUARTERS ARE NOT GENDER SPECIFIC
REMOTE CONTROL MONITOR		X	13,000						3		
PURCHASE VEHICLE FOR FIRE INSPECTOR		X		20,000				State Bid	1		FIRE INSPECTOR WILL REQUIRE A VEHICLE TO USE DURING THE COURSE OF THE WORK DAY.
FIRE HOSE REPLACEMENT				14,000				MES			REPLACE 44 SECTIONS OF 2 1/2" THAT ARE NO LONGER SERVICEABLE. REPLACE 10 SECTIONS OF 5" SUPPLY LINE.
TOTALS			387,700	309,700	350,700	185,000	185,000				

Increase to 12K and put under operating as Personal Protective Equipment (PP)

Submitted By
Doug Bess
Department Fire
Date 9/13/16

*Indicate the recommended funding source/allocation	Source Types:
	City Resources 1
	Grant 2
	Debt Financing 3
	Contributions/Donations 4
	Cooperative Funding 5
	Other: 6

Notes: Capital Outlay includes equipment, machinery, vehicles, buildings, street improvements, system improvements, land acquisition, etc.
The 5-yr. Capital Outlay form(s) must be submitted to Administrator by no later than September 18, 2016

E) 

**CITY OF SALIDA
5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)**

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		10-54 Parks Remarks / Justification
			2018	2019	2020	2021	2022		TYPE	%	
Vehicle Replacement			30,000				25,000	Estimate			Replace 1996 S10
Marvin Park Equipment Storage Facility				50,000				Estimate			Limited space at public works, dependent on multi-use facility config
Sidewalk ADA Marvin Park			20,000					Estimate			S/W ADA improvements
Skate Park			20,000		500,000						2018 planning/design relocation/condition/multi-age facility, GOCO consideration, ETF
Park Fencing			7,500								Chisholm Park
Thonoff Gazebo				50,000							Smaller outdoor events facility
Centennial Park Paving Improvements/Parking			100,000								current recycle center location and along Holman, improved parking for use prevent drivethrough traffic, reduce dust issues, drainage improvements
Well for non-potable irrigation at Marvin ball fields				100,000							reduce water consumption and costs, make use of existing water right to save on legal due diligence every 6-years.
Touber Building Roof Est			40,000								clay tile portion, 1/2 county split
UP Crossing			7,500								Carry-Over from 2017, contingent on UP agreement execution
Riverside Park Improvements			30,000	150,000							2018 scout hut landscaping (15k), plan and design per Phase II of master plan, aplith repairs (15k) 2019 shade struct, concrete exp per master plan
TOTALS			255,000	350,000	500,000		25,000	-			

Submitted By
Department
Date

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	City Resources	1
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The 5-yr. Capital Outlay form(s) must be submitted to Administrator by no later than September 18, 2016

**CITY OF SALIDA
5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)**

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		Remarks / Justification
			2017	2018	2019	2020	2021		TYPE	%	
Multi Use Facility/Joint Project PWD and Fire	X		91,700	91,700	91,700			Dola Gr?	1 2	100% ?	Work continues on this much needed facility, with site location and plans being the next step. Currently we are looking at a joint venture with the Salida Schools/Bus
Insulation for Sally Port	X		6,000					DSI Est.	1	100%	No Insulation in the floor of Training Room. Very Cold in the winter and Heat runs continually
Patrol Vehicle Replacement Program		X	83,800	86,500	86,500	86,500	86,500	Bid Process	1	100%	2 New Patrol Vehicles. Will replace two aging Vehicles/ Part of our 7 year replacement plan
New Speed Trailer/Monitor		X	11,700					Partial Grant?	1 2	50% 50%	Purchase New Speed Monitor w/ Accessories to calculate traffic flows/counts, etc. Our old monitor (1999) is broken down a good deal of the time and needs replaced.
Gas Mask and Filters- x 15		X	7,500					SupplyCo	1	100%	Old Mask/Filters are out of date and unusable. Part of our Safety equipment issued to all of Patrol
Portable Radios x 18 (replace entire cache)		X			32,000			State Bid	1	100%	Replace existing portable radios that are obsolete/ can not be repaired anymore. Purchase 9 radios over the two year period.
Weapon replacements-Firearms		X					7,000	Supply Co	1	100%	Replace Handguns and Shotguns
Training Room- Smartboard replace		X			7,400			Supply Co	1	100%	Replace smartboard in training room. Original board purchased through a grant in 2010. This piece of equipment is used a good deal/ will need new one by 2019
Firing Range Upgrades		X				15,000		PWD Partial	1	100%	Paved Lanes. Excavation work for longer range area, Target Systems.
Remodel in Police Offices/ Sergeant-Code Enf. Office	X			15,000				Local Bid	1	100%	Want to remodel existing offices (code Enf. And Patrol room- to accomodate daytime Sergeant to their own office.
Tasers- replace		X				10,000		Supply Co	1	100%	Current Tasers will need to be replaced as part of safety equipment.
Training Room- Furniture-Tables/Chairs-replace		X				6,500		Supply Co	1	100%	Update training room furniture- tables, chairs, desk, etc. Originals bought on a grant in 2010
Body Camera Replacement-		X					6,000	Supply Co	1	100%	Need to replace cameras every 5th year.
Mobile Data Computers	X			30,000				Supply Co	1	100%	Upgrading our mobile IT equipment in the field to Surface Pros. Will have capability to run reports and run data on licenses/people in the field.
E- Citation Equip to include Printers and Tyler Software	X				30,000			Supply Co	1 2	100% ?	To compliment our Mobile IT equipment we will have the E-Citation for officers to use in the field/ All citations download auto to the Tyler RMS system. Will attempt to
TOTALS			200,700	223,200	247,600	118,000	99,500				

Terry Clark
<i>Submitted By</i>
<i>Police</i>
<i>Department</i>
9/15/2016
<i>Date</i>

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City Resources	1
Grant	2
Debt Financing	3
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The 5-yr. Capital Outlay form(s) must be submitted to Administrator by no later than September 18, 2017

CITY OF SALIDA 5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		Remarks / Justification
			2018	2019	2020	2021	2022		TYPE	%	
Backflow Preventer & ORP controlers	X		11,500					1	100%	Amenities pump currently has no back flow preventer	
Rec Shed		X	6,900					1	100%	Current shed is falling apart due to age and no concrete pad. Equipment needs to be securely stored	
Outdoor Soaking Pool & Splash Pad	X		700,000					3	100%	This capital project would increase user ship and add desired amenities as well as revenue - Carry over	
Pickleball/tennis courts	X		100,000					1	50%	Council has given the players permission to pursue a GOCO matching grant for this project - carry over	
								2	50%		
Additional Parking	X		200,000							For courts & traffic from I to K Street (Should be a streets project)	
Picnic Tables & benches for lobby & entrance and deck chairs		X	9,500							Current furniture is old and deteriorating, no ADA furnishings	
Soaking Pool area patio furnishings	X			35,000							
Patio		X						1	100%	The new locker rooms took the old patio space, patrons need a place to sun/take breaks from swimming (if the outdoor pool is built this can be deleted)	
Deck resurfacing		X			160,000			1	100%	The poured deck surface has aged and the slip protection is not as effective as a newer surface	
Centennial Park tree & turf maintenance		X	10,000	10,000	10,000	10,000	10,000	1	100%	The trees in Centennial Park are older and lose limbs regularly, they need to be trimmed, some removed and new ones planted, turf rehab	
Ongoing maintenance (annual expense)		X	6,000	6,000	6,000	6,000		1	100%	The Aquatics Center has several pumps and mechanical moving parts this allows for speedy replacement without downtime for the facility	
Additional cubbies and lockers	X			20,000				6	100%	Replacement ad new playground equipment - CTF funded	
Recreation Center	X				20,000,000			3	80%	Either an addition to the Aquatics Center or a new facility to meet the growing demands of the citizens	
								2	20%		
Trail connection to Aquatics Center	X		200,000					1	50%	Would provide a safe path from all city trails to the Aquatics Center, from Monarch Spur Trail, design, engineering & const. Should be PW funds	
								2	50%		
New boiler	X			40,000				1	100%	For building envelop	
Tile locker rooms		X	40,000					1	100%	Ceramic tile in toilet stalls, up to chair rail height, maintenance ease	
CDPHE requirements	X						100,000	1	100%	Place holder for new regulations	
UV or Ozone system for main pools	X					150,000		1	100%	New disinfection system	
Handicapped lift replacement		X		10,000				1	100%	Old lift in need of replacement (has been repaired a few times)	
Oversized garage/shop	X		115,000								
TOTALS			1,398,900	121,000	20,176,000	166,000	110,000				

Submitted By
Theresa Casey
Department
Recreation
Date: 9/15/16

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Debt Financing	3
Contributions/Donations	4
Cooperative Funding	5
Other:	6

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CITY OF SALIDA 5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		Remarks / Justification
			2018	2019	2020	2021	2022		TYPE	%	
Equipment and facility maintenance fund.		X	7,500	7,500	7,500	7,500	7,500	Staff	1	100%	Funds budgeted to repair or replace equipment as needed. Fund also used to maintain building and grounds.
Sculpture garden update	X			12,000				Architect	5	50%	Friends of the SteamPlant sculpture garden committee will raise funds and develop the project. The project will clean up the west side of the garden and make room for additional art pieces. Project may also include chair storage.
Replace theater and lobby windows		X	7,000					Supplier	1	100%	Window sills are deteriorating and windows are single pane. Carry \$6000 over from 2016. Total project estimated to be \$13,000.
Continued Replacement of Theater Lighting System.		X	10,000	10,000	10,000			Supplier	5	25%	LED theater lighting fixtures. This is the continuation of a 4 year project. Replacement of the lights will lessen the use of electricity. The lights will also reduce time spent by staff on the catwalk and lift.
Blinds for clear story in Ballroom	X		5,500						1	100%	Electric blinds. This needs to be done for better projection capability. In 2017 the SteamPlant will host 4 film festivals that used the ballroom. Memorial services and weddings also use the projector.
Office addition	X				300,000				2	?	The SteamPlant was renovated without office space other than the box office. Currently seven employees work out of the space. The Friends of the SteamPlant are researching grant funding for the project.
Speaker Replacement for the Theater.		X	10,000	10,000	10,000	10,000		Supplier	5	25%	Monitor speakers and microphones. This is a continuation of a 5 year project with funding from the City and the Friends of the SteamPlant.
tuck point building		X	12,500					Mason	1	100%	Tuck point exterior brick and repair parapet.
Extra large washer and dryer		X	5,000					Supplier	1	100%	Addition of second washer and dryer. Project also includes venting to outside building. This will save on staff time for laundering linens.
Hydraulic lift for basement storage project	X		45,000					Supplier	1	100%	With Stage Left vacating the basement the SP now can use the space for storage. Installation of a hydraulic lift will give staff access for storing tables and chairs.
Relocate electric service underground		X	5,000					Staff	5	?	3000 to 5000 estimated for relocate of electric on SteamPlant property.
TOTALS			107,500	39,500	327,500	17,500	7,500				

*Indicate the recommended funding source/allocation

Source Types:

Submitted By
Michael Varnum

Department
SteamPlant Event Center

Date: 07/31/2017

City Resources	1
Grant	2
Debt Financing	3
Contributions/Donations	4
Cooperative Funding	5
Other:	6

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CITY OF SALIDA 5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		21-35 UTILITIES WWTP CAPITAL Remarks / Justification
			2018	2019	2020	2021	2022		TYPE	%	
Wastewater Facility- Routine Improvements			30,000	30,000				Vendor			backup recirc pump 2017, clean digester 2018
Wastewater Treatment Facility Upgrade			10,000	10,000	10,000	10,000	10,000	Vendor			air dryer and compressor rehab, lighting upgrades
Vehicles						40,000		Staff			2017 pickup replacement
Equipment Replacement			50,000	50,000	50,000	50,000	50,000	Estimate			secondary digester covers
Machinery and Equipment			15,000	15,000	15,000	15,000	15,000				Pump Repairs
IT - Capitalized			10,000								scada upgrades and security system
Phosphorous Removal Improvements						200,000		Estimate			anticipated state mandated 2019 permit
TOTALS			115,000	105,000	75,000	315,000	75,000				

<i>Submitted By</i>
<i>Department</i>
<i>Date</i>

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CITY OF SALIDA 5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		20-30 WATER DIST CAPITAL Remarks / Justification
			2018	2019	2020	2021	2022		TYPE	%	
Vehicles and Rolling Stock						40,000		Estimate			
Infrastructure Upgrades and Replacements			90,000	350,000	100,000	100,000	100,000				2019 Replace watermain discharge at galleries (4000 LF~16") Others based on distribution model
Machinery & Equipment Replacement			30,000	45,000	45,000	45,000	45,000	Estimate			
Meter Replacement			100,000	100,000	100,000	100,000	100,000	Estimate			Old Sensus upgrade to Badger Radio Read
Hydrant and Valve Replacements			55,000	50,000	50,000	50,000	50,000	Estimate			2017 - replace 5 valves
Water Line Replc. (Street Reconstruction)			500,000					Consult			estimated
Water Line Replc. (Street Reconstruction)				500,000				Consult			estimated
Water Line Replc. (Street Reconstruction)					525,000			Consult			estimated
Water Line Replc. (Street Reconstruction)						550,000		Consult			estimated
Water Line Replc. (Street Reconstruction)							575,000	Consult			
TOTALS			775,000	1,045,000	820,000	885,000	870,000				

Submitted By
Department
Date

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**CITY OF SALIDA
5-YEAR CAPITAL OUTLAY REQUESTS (For Items > \$5,000)**

Capital Item Description	NEW	REPLACE	Estimated Cost					Source of Cost Est.	*Funding Source		20-34 UTILITIES WTP CAPITAL Remarks / Justification
			2018	2019	2020	2021	2022		TYPE	%	
Machinery & Equipment Replacements			10,000	10,000	10,000	10,000	10,000	estimate			
Tenderfoot Tank			30,000					estimate			carry over from 2017
Motors, Pumps & Computer Upgrade			25,000	25,000	25,000	25,000	25,000	estimate			SCADA control improvements
Harrington Ditch - Piping source water			50,000	500,000				staff		50%	Source water piping project US-50 to plant, 2018 design, 2019 construct
								vendor			
								estimate			
								estimate			
								estimate			
								estimate			
								estimate			
								estimate			
								estimate			
								estimate			
TOTALS			115,000	535,000	35,000	35,000	35,000				

Submitted By
Department
Date

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REQUEST FOR CITY COUNCIL ACTION

Meeting Date: August 30, 2017:

AGENDA ITEM NO. VI. - 2.	ORIGINATING DEPARTMENT: Administration	PRESENTED BY: Larry Lorentzen
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ITEM:

A Resolution providing a Community Support Grant in support of the Community Center Food Distribution Program

BACKGROUND:

The Council at the meeting of August 1, 2017, by motion approved the expenditure of \$6,446 to reimburse Elain Allemang for equipment and fixtures she had supplied to the Community Center.

Staff had concerns from a fiscal control and acceptable accounting practices standpoint in cutting a check as there was no backup documentation as to when the items were acquired, the original or current value of the items, or who is to own and maintain the property.

As the intent was to support the ongoing programs of the Community Center, staff further believes it will be more appropriate to provide funding through the format of the Community Support Grant Program within the 2017 budget.

Elaine has submitted the attached Community Funding Request asking for \$6,500 to support the Food Distribution Program. She will be at the meeting to further explain the program and grant needs.

FISCAL NOTE:

The 2017 budget for Community Support Grants was \$30,000 with an additional appropriation of \$1,000 in Resolution 2017-22 for a total current appropriation of \$31,000. The resolution provides an additional appropriation to match any grant amount.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 2017-50 with the value of the grant as set by Council.

SUGGESTED MOTIONS:

"I move to Adopt Resolution No. 2017-50, a resolution approving a Community Development Grant to the Salida Community Center in the amount of (**INSERT GRANT AMOUNT**),and appropriating additional funds."

**CITY OF SALIDA
RESOLUTION NO. 50
(Series 2017)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO,
APPROVING A COMMUNITY GRANT TO THE SALIDA COMMUNITY CENTER IN SUPPORT
OF THE SALIDA COMMUNITY CENTER FOOD DISTRIBUTION PROGRAM AND
APPROPRIATING ADDITIONAL FUNDS**

WHEREAS, Salida Senior Citizens, Inc., dba Salida Community Center promotes an environment of support and advocacy for our community through fostering opportunities for fellowship, recreation, health, wellness, lifelong learning, and partnering with other organizations

WHEREAS, the Salida Community Center provides an ongoing Food Distribution Program, and

WHEREAS, the Food Distribution Program has and will help the City by providing food to low income families and seniors.

WHEREAS, Salida Community Center has a current funding shortfall, threatening its ability to continue to provide services including the Food Distribution Program; and

WHEREAS, the Salida City Council budgets each year to provide for Community Grants; and

WHEREAS, grants were awarded earlier this year appropriating all funds within the Community Support Grant line item.

WHEREAS, the Salida City Council wishes to provide a grant to ensure the continued success of the Community Center and the Food Distribution Program; and

WHEREAS, it is the intent of the City Council to comply with the "Local Government Law". (C.R.S. 29-1-101 et.seq.); and

WHEREAS, funds to finance this supplemental appropriation will be available in the form of unassigned funds within the City general fund.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALIDA, COLORADO THAT:

Section 1. The Salida City Council incorporates the foregoing recitals as its conclusions, facts, determinations, and findings.

Section 2. The City Council approves a Community Support grant in the amount of \$_____ to Salida Senior Citizens Inc. dba Salida Community Center in support of the Food Distribution Program.

Section 3. That the total appropriation for the 2017 budget in the General Fund expenditures be increased by \$_____.

Section 4. That the following line item within the General Fund are to be increased as follows:

Line Item #	Description	Budgeted	Previous Adjusted	Adjusted
10-56-5570-0	Community Support grant	\$30,000	\$31,000	\$_____

RESOLVED, APPROVED AND ADOPTED this 30th day of August, 2017.

James LiVecchi, Mayor

[SEAL]

Attest:

City Clerk/Deputy City Clerk



The City supports the community by providing financial and/or staff resources to non-governmental organizations for services and special projects that supplement municipal government operations and enhance the quality of life in our community. For those organizations and/or individual projects, the City endeavors to have limited funding available to help promote the values and goals of the community.

It is usually not possible to fund all such requests with the City's current budgetary resources. Requests are evaluated by the Review Committee and prioritized. This form is available to submit requests in a format that will help the Committee to objectively assess each project and make their recommendations to City Council. Final funding decisions are made by City Council and approved in an open meeting. Requests must be received by February 10th to be considered.

Recipients of funding awards are asked to submit a Community Funding Reimbursement Request along with any required supporting documentation after project completion in order to obtain reimbursement from the City.

CONTACT INFORMATION	
Name of Organization	Salida Senior Citizens, Inc. dba Salida Community Center
Contact Name	Elaine Allemang
Address	305 F. Street - Salida, CO 81201
Email	salidacommunitycenter@yahoo.com
Phone	719-539-3351 or cell 719-239-1580
Legal Status If 501(c)(3) provide a copy of IRS determination letter	501 c3
Mission Statement or Purpose of Organization	The Salida Community Center promotes an environment of support and advocacy for our community through fostering opportunities for fellowship, recreation, health, wellness, lifelong learning, and partnering with other organizations.

FUNDING REQUEST	
Project Name	Salida Community Center Food Distribution Program
Amount Requested	\$6500
Total Amount Needed	\$6500
Source of Other Funding (list partner organizations & others)	Private donations and fund raising events, rental on facility and lunch sales
Date(s) Commitment of Funds and Actual Funds are Needed	ASAP
Provide a summary of how this project will benefit the City? (100 words or less)	This project has and will help the City by providing food to low income families and seniors. This will be done at very minimal cost since most people administering this program will be volunteers, however item needed in order to perform these services include shelving, refrigerators, freezers, prep tables, et.
Complete the section below or submit a separate document addressing the City's project prioritization criteria below.	



1. Annual Net Operating Budget Impact – Will the project increase or decrease the City's future operating budget needs?	This project will not affect the City's future operating budget needs.
2. Avoidance of Future Capital – Will future capital cost savings result?	Should not affect
3. Community and Citizen/Employee Benefit (Quality of Life) – How many people benefit and is the project aligned with other City priorities?	Project started in July 2014 and provides food for approximately 300 citizens. Low income families and low income senior citizens
4. Community and Citizen/Employee Benefit (Public Safety) – How many people benefit and is the project aligned with other City priorities?	Same as above
5. Infrastructure – How are the City's existing facilities and departments affected?	This program will not affect the City's existing facilities. The building is owned by the city and the lease agreement is being revisited.
6. Feasibility & Implementation Risk – Are there significant obstacles or unknown factors that may prevent the project from being completed as proposed?	This project is underway and is being completed monthly
7. Implication of Deferring the Project – What happens if the project is delayed or denied?	N/A
Other Comments	
Submitted By	Elaine Allemang
Date	8-23-2017
Please list any supporting documents being submitted along with this application.	