



MEMORANDUM

Date: January 21, 2015 at 6:00 p.m
City Council Chambers
448 East 1st Street, Room 190
City of Salida, Colorado

To: Mayor Dickson and City Council

From: Dara MacDonald, City Administrator

Re: Work Session Items

- I. Public Art Task Force
- II. Street Repair Plan
- III. Town Hall Meeting Discussion
- IV. Solar Update



CITY COUNCIL WORK SESSION

MEETING DATE: January 21, 2015

PRESENTED BY: Dara MacDonald, City Administrator

Public Art Task Force

Attached are the documents presented to the City Council on November 4, 2014 by the Public Art Task Force. Included are:

- 1) Public Art Policy
- 2) RFP and RFQ forms
- 3) Process for setting up a Public Art Commission

Members of the Public Art Task force will be in attendance at the work session. Staff is seeking feedback and direction on the proposed policy and possible creation of a Public Art Commission.

Street Repair Plan

Public Works Director, Bob Salmi, has drafted a street repair plan that would bring all of Salida's streets up to a rating of 3 (average) or better in nine years. Attached are the streets proposed for improvement in the coming years along with associated cost estimates. This plan was created using a target of \$1,000,000 per year in streets capital spending for 2016 onward. The cost estimates will change as commodities prices fluctuate over the coming years and as detailed project scopes are developed each year.

There are several assumptions built into the plan:

- 1) Curb and gutter will be replaced where it currently exists. Curb, gutter and storm sewer are not being added where they do not currently exist.
- 2) Streets without curb and gutter - With rebuild projects, will be rebuilt to a width of 26' of asphalt with 12" concrete ribbons on each side (or pans where appropriate).
- 3) Streets with curb & gutter – With rebuild projects, will be rebuilt to a width of 36' including curb & gutter, or 31' of asphalt.
- 4) Valley pans will be installed across intersections where appropriate to direct water flow and strengthen the intersections.
- 5) Sidewalks are not included in the scope or budget for these projects.
- 6) Water mains and service lines will be replaced where the mains are 4" or less in diameter. 6" mains will remain unless they are known to be problematic or the need for a larger main has been demonstrated.
- 7) The costs are currently all in 2015 dollars with no inflation built in.

Staff is seeking direction from the Council regarding the assumptions built into the plan. Once the assumptions have been affirmed or modified by the Council, staff will further adjust the streets programed for each year.

Town Hall meeting discussion

The Council directed at their regular meeting on January 6th that they would like to further discuss the proposed Town Hall meeting on January 26th.

Solar update

The remaining four sites have been approved by Xcel for inclusion in their solar program. In total the City has been approved for seven sites:

- 1) Golf course irrigation pumps
- 2) Golf course clubhouse
- 3) U.S. Forest Service
- 4) Pasquales Reservoir
- 5) Water Treatment Facility
- 6) Touber Building
- 7) Water Galleries

Installation is anticipated at the beginning of the 2015 building season.

Upcoming Meetings & Events:

January 21st – Rescheduled regular work session, 6:00 p.m., Council Chambers

January 23rd – Chamber Banquet, SteamPlant

January 28th – Quarterly Intergovernmental meeting, Salida hosting, 6:00 p.m. at the SteamPlant

Honorable Mayor, Councilmen and Councilwomen,

The Public Art Task Force was formed to research and develop policies on public art and to recommend to City Council public art policy.

- (1) Policy for an Arts Commission to work from.
- 2) RFP (Request for Proposals) and RFQ (Request for Qualifications) from Artists
- (3) Process for setting up an Arts Commission.

Twenty - some years ago the creative people that moved to and settled in Salida quickly formed a community in Historic Downtown Salida. The rents were cheap and the opportunities to set up shop were prime as many businesses had moved out of that area. The community quickly learned that it had to work together to promote Salida as a destination to purchase art, if they were going to survive. Their efforts were successful and in 2012, the City of Salida was designated by the State of Colorado as the first Certified Creative district. This accomplishment has led Salida to become as Arts destination.

Now here we are in 2014, a strong creative community. As individuals and artists, many of us drive across Colorado and notice beautiful and impressive public art in other cities. As a sculptor and painter myself, I think of the awesome art that I am capable of creating in Salida and I don't believe I'm the only local creative person thinking these thoughts. There are artists that would like to see their work being represented locally and there are community members that believe that art is not that important, and many people in between. The purpose of the Public Art Commission would be to determine the selection of public art in a fair and practical way. Many cities select people to an Arts Commission who are professional artists and also people who are not professional artists but who may have an interest in art or the community. Decisions must be made in a fair and understanding way.

The public Art Task force was formed; to give the Public Art Commission the tools needed to make these decisions. The task force has made every possible attempt to make this process as seasy and fair on the artist as possible and to meet the concerns of the City of Salida and community.

William Boddy, Public Art Task Force Chairperson

I will now present the documents that Task Force developed. The following people served on the Public Art Task Force; William Boddy, Lisa Marvel, Mel Strawn, B Strawn, Merry Cox, Brinkley Messek, Ryan O'Brian, City representatives, Michael Varnum and Emily Katsimpalis.

Thank you for your consideration.

City of Salida
PUBLIC ART POLICY
Final Draft

Purpose:

The City of Salida recognizes the importance of arts and culture to a vibrant, healthy, and sustainable community. The City strives to promote and encourage arts and culture through the public and private display of art.

This policy establishes guidelines and procedures for the safe display of temporary or permanent public art on, in, or as a part of Salida's assets, property, and rights-of-way to provide for the opportunity for the increased, sustained, safe, and appropriate display of public art within the City of Salida.

This policy is intended to operate in conjunction with the established City of Salida Code of Ordinances, and does not supersede or replace any ordinance in the City Code.

Objectives of Policy:

1. To increase prevalence of public art in Salida.
2. To provide uniform and clear guidelines and procedures governing the review, selection, and approval of installed public art as defined herein.
3. To maintain professional standards in works of art displayed in public areas within the City of Salida.
4. To ensure the safe and appropriate display of works of art on, in, or a part of Salida assets, property, and rights-of-way.
5. To ensure appropriate recognition of artists and donors of works of art displayed in public areas.
6. To ensure the proper and perpetual maintenance and safety of publicly displayed works of art.

Definitions:

Installed Public Art means any works of art or creative artistic expression intended to be installed on, in, or as a part of public spaces, public assets, public property, or public rights-of-way. Public art may also refer to installations contracted by a subdivision/building project or other private entities that fall under government sanction. Murals that are not signage (advertisements of business) are included in the definition of public art.

Policy:

All installed public art not associated with another special event approved by the City must first be approved by the Public Art Commission on a case by case basis. The Public Art Commission will make recommendations to the Salida City Council and staff.

Any applicant aggrieved by a decision of the Public Art Commission may appeal that decision to the Public Art Commission in a public forum. This can be done by filing a written request for a hearing with the sitting chair of the committee within (10) ten days of denial.

Process: The process by which public art will be selected will be one of the following:

1. Artist-Initiated; or
2. City-Initiated

In the case of City-Initiated public art applications, some of the following may not apply, and will be duly noted in the RFQ (Request for Qualifications) the Call for Entry and/or the application itself.

Review Process:

Application:

1. A fully completed application must be submitted to the current chair or ex-officio member of the Public Art Commission by the first day of the month or at a specified deadline to be listed on the agenda for that month. The application can be retrieved via the City of Salida Website, salidacreates.com, salidacouncilforthearts.org, or at a Salida Council for the Arts meeting.

2. The Application will include:

- a. Narrative of proposal including concept, media, size and weight dimensions, timeframe for completion, site preparation requirements, and method of installation.
- b. Maintenance plan.
- c. Drawing, model, photograph, or other visual representation of proposed installed public art, indicating its height, width, and relationship to desired site including location.
- d. Artists' biography and statement.
- e. Project budget, detailing all costs associated with the creation, installation, and maintenance of the installed public art including funding for artwork.

Review Criteria:

1. The project should be safe for the public, and include any and all features necessary to protect the art and the public as deemed necessary and approved by the City.
2. The installed public art should encourage access to culture and art.
3. The installed public art should be appropriate for the proposed site and its

surroundings, including considerations of architecture, topography, and physical environment.

4. The installed public art should not adversely affect the natural environment.
5. The installed public art is required to be the expected final work, as represented in application. Final installation will be subject to compliance approval by City Personnel.
6. Public accessibility in compliance with ADA requirements
7. Site requirements
8. Maintenance plan
9. All costs of the project including, but not limited to the cost of design, fabrication, plaques, transportation, installation, site preparation work, electrical, maintenance, and permits must be financed by the requesting party, unless the City of Salida or Salida Council for the Arts provides or helps with funding.

Approval:

1. Applicants will be notified of approved projects by the Chair or ex-officio member of the Public Art Commission and Salida City Council.
2. If approved, subject to review, applicants will be notified of any remaining steps necessary to complete the project including what City staff to contact.
3. Other applicants will be notified and thanked by the Public Art Commission and Salida City Council.

Compliance and Identification:

1. The approved applicant is expected to comply with City codes and state and federal regulations, as well as input from the Historic Preservation Commission if applicable. Compliance may include attainment of necessary permits and license agreements.
2. A plaque identifying the art and artist will be displayed at the installation site.

Deaccession:

The City maintains the right to remove public art on, in, or as a part of Salida's assets, property, or rights-of-way. The artist will be notified of such removal. A work of art may be removed for the following reasons:

1. Destruction, either by deterioration, vandalism, or accident to such an extent that repairs or restorations are impractical or unfeasible.
2. On-going maintenance has become impossible or is prohibitively expensive.
3. Required changes by the City at the site will destroy the integrity of the work because of its relationship to the site.
4. The authenticity, attribution, or genuineness of the item is determined to be false or fraudulent.
5. Violation of this Public Art policy.
6. The license agreement has expired or has been terminated.

7. The project has not been completed during initially agreed upon timeframe.
8. Abandonment of the artwork.
9. The project is deemed to be unsafe or caused the location or surroundings to be unsafe.
10. Works of art will be approved for removal by the City Administrator or the Director of Public Works when the need to remove the work is immediate and necessary, and by the Public Art Commission with approval of the City Council in all other instances.
11. The work of art will be returned to the artist, if desired and requested.

Liability and Legal Requirements:

All installed public art is subject to a license agreement between the artist, owner, or representative and the City of Salida for the duration of display. The license agreement shall address all issues of liability including, but not limited to, general liability insurance, indemnification, and holding the City harmless from any and all claims, demands, and rights of action for injury or damage to property which shall be annually renewing for the duration of the installation. Projects shall not be initiated until legal requirements are approved by the City.

Request for Proposals/Qualifications

I. Project Name/ Description/ Intent (which includes the site description and specific information, if necessary i.e. looking for a bronze sculpture)

II. Budget

\$ _____

i.e. The budget for the artwork component is \$ _____:

Itemized expenses related to project completion:

Site preparation _____

Design and artist fees _____

Materials _____

Fabrication costs _____

Documentation _____

Projected maintenance cost _____

Transportation _____

Installation _____

Other, specify _____

III. Eligibility

i.e. The project is open to all artists in (i.e. Cities, Counties, States, etc.) age 18 and over, regardless of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability. Artist teams are eligible to apply, including teams of artists from multiple disciplines.

IV. Timeline (Typical 4-month minimum timeline)

i.e. June 15, 2014 Request for Qualifications Launch

August 15, 2014 Postmark deadline for applications

Sept. 15, 2014 Design Review Board/Select Finalists and notify within 10 days

V. Selection Criteria

(Options for applicable criteria)

Artistic excellence, originality and ability to produce a consistent body of work, as evidenced by representation of past work in images and other supporting materials.

Ability to produce proof of concept.

Appropriateness of artist's approach and style to the project's intent and site.

Availability to work within project time frame and at the project site.

Technical feasibility of proposed project.

Ability to meet deadlines, provide proof of concept, good communication skills, good problem solving abilities—as supported by references.

Consideration may also be given to: safety, accessibility, durability, maintenance requirements, materials, and protection against vandalism.

Other criteria as may be established by the Design Review Board, which will be provided to the finalists.

Artist applications will be evaluated to determine whether the artist(s) involved possess the ability, technical skills, and discipline required for this public art project.

VI. Submission Process

1. Prepare a brief, one page letter explaining why your work should be considered for this project. Explain how your work meets the criteria for this project.
2. Include a current professional resume. If submitting as a team, provide a team profile.
3. Visual Support Materials of previous work: Submit up to 10 digital images in .jpg format, sized to 1920 pixels on the longest side at 72 DPI on CD or DVD, labeled with artist contact information and project description/title. CD/DVD will not be returned.
4. Image List: The image list needs to include the artist's name and a brief description of each image, stating its title, date, medium, size, location and if a commission project, the commission budget/price.
5. References: Include a list of 3 references with pertinent contact information who have knowledge of artist's work and working methods.

VII. Selection Process

The Design Review Board will be comprised of members of the Salida Arts Commission. The Design Board will review all COMPLETE submissions and select finalists. Incomplete submittals will not be considered. The finalists will be asked to develop a conceptual approach for artwork at the site and make a presentation of their proposals.

Depending on the specific scope of the project, prior to the issuance and throughout the duration of the contract, the artist shall be required to maintain insurance, as required by the City of Salida.

Artist Submission Address:

ARTIST-INITIATED PUBLIC ART APPLICATION

Contact Information

First Name: _____ Last Name: _____

Address: _____

City, State, Zip _____

Email: _____

Website: _____

Proposed Locations for Artwork (Please prioritize)

Priority 1:

Priority 2:

Site: _____

Site: _____

Attachment 1 - Visual Representations of Proposed Sites.

Artwork Identification

Artwork Name: _____

Year: _____

Artist: _____

Medium/Material: _____

Dimensions: _____

Footing Requirements: _____

Monetary value of work: _____

Attachment 2 - Visual Representation of Artwork

1. Drawing, photograph or other visual representation of artwork indicating its height, width, and relationship to desired site are to be attached with proposal.
2. Additional information including brief narrative of proposal including concept or visual representation of footing requirements may be attached if necessary.

Attachment 3 -Artist Bio and Statement

Include bio, a brief description of artist's work, why it was/will be created, and explain its value to our community.

Liability and Legal Requirements

All installed public art is subject to a contract and license agreement between the artist, owner, or representative and the City of Salida for the duration of display. Projects shall not be initiated until legal requirements are approved by the Public Art Commission and City Staff.

Submission of Application

1. Send completed application with required attachments to the Public Art Commission website. (yet to be announced)
2. Failure to provide the information outlined above may result in the Council's rejection of this proposal until all the requested information is provided.

For more information regarding this application, please contact: _____

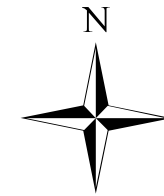
Process for creating a Public Art Commission

Many samples of application guidelines were distributed. The Task Force decided that the application process currently in use by other City of Salida Commissions/Boards would be used.

January of 2015 Street Plan
2015

ROUTE	Curb and Gutters?	Proposed Asphalt Width	# of blocks	Sq. Yds	Street Cost			
Slurry	N St., 3rd. To 1st.		30	2,570	\$6,682.00			
	8th. St., B to J		34	8,625	\$22,424.13			
	Nichols, Milford to Oak		30	8,377	\$21,779.33			
	E St., Hwy 50 to 11th.		28	4,449	\$11,567.11			
				2015 slurry estimate		\$62,452.58		
	Caldwell Alley (Carried over from 2014)							
	H St., 10th to Hwy 50	no	26	7	9,293	\$604,237.86	\$ Sewer	\$ Water
	H St., 8th to 10th	yes	31	2	2,652	\$308,060.34		\$372,324
	K St., 13 to 15th.		26	2	2,239	\$172,639.39		
				2015 rebuild estimate		\$1,084,937.58		
				2.13 Miles				
		2016	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
Slurry	I Street, 8th to Hwy		34	14186	35,464			
	J Street, 7th. To 16th.		34	13071	32,678			
	11th. St. All	no	26	9	7,624	\$776,877		
	14th St., J to K	no	26	1	1,182	\$86,320		
	Crestone & M Sewer size change	no	15				204,360	
	C St., Park to 3rd.	yes	31	2	2,342	\$239,072		
					\$1,170,411			
				2.37 Miles			204,360	
		2017	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
Slurry	C, 3rd. To Oak and New to 13th.		34	5,546	\$13,864			
	Hunt, Illinois to 3rd.	no	26	5.5	5,986	\$474,758		\$285,936
	5th. St., I to Poncha	no	24	2	3,763	\$172,639		
	Palmer, Nichols to Park	no	26	4	4,189	\$345,279		\$200,100
						\$1,006,541		\$486,036
				1.21 Miles				
		2018	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
Slurry	Grant - Park to Crestone		34	3,109	\$7,773			
	Rouff	no	36	3	4,768	\$258,959		
	10 th. St., D to I	no	26	5	6,656	\$431,598		
	E St., First to 4th	yes	31	3	3,965	\$358,609		\$158,838
	Eaton	no	40	1	1,778	\$86,320		
	Grant - Poncha to Park	yes	31	2	2,842	\$239,072		\$113,850
						\$1,382,331		\$272,688
				1.27 Miles				
		2019	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
	Illinois, Palmer to State	no	26	4	4,044	\$345,279		
	B St., 1st to 4th and 7th to 8th	no	26	4	6,272	\$345,279		
	12th St., C to D	no	26	1	1,130	\$86,320		\$53,958
	9th F to State Street	no	26	3.5	3865	\$302,119		
	Adams	no	35	1	1,556	\$86,320		\$55,200
						\$1,165,316		\$109,158
				0.97 Miles				
		2020	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
	L St., 1st to Crestone	no	26	3	3,178	\$258,959		\$151,800
	Walnut, 5TH291 to Alley	no	26	5	5,243	\$431,598		
	Wood Ave. All	yes	31	2.5	3,927	\$298,841		\$157,320
						\$989,398		\$309,120
				0.77 Miles				
		2021	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
	Blake, Park to Nichols	no	26	4	4,189	\$345,279		\$200,100
	9th. St., F to J	no	26	4	6,656	\$345,279		\$317,952
	C St., 9th to Teller	no	26	3	3,776	\$258,959		
					\$949,517		\$518,052	
				0.96 Miles				
		2022	# of blocks	Yd²	Street Cost	\$ Sewer	\$ Water	
	12th St., D to I	no	26	5	5,547	\$431,598		
	D St., 9th to Sackett	yes	31	9.5	12,600	\$1,135,594		
	D St.	no	26	3.5	4,911	\$302,119		\$234,600
					\$1,869,311			
				1.38 Miles				

Street Plan



Projected Maintenance Year

- 2015
- 2016
- 2017
- 2018
- 2019
- 2020
- 2021
- 2022

City of Salida Public Works

Date: 01/16/2015

