



MEETING MINUTES OF THE CITY COUNCIL  
City Council Chambers  
448 East 1<sup>st</sup> Street, Room 190  
City of Salida, Colorado  
Tuesday, May 16, 2017 6:00 p.m.

**I. REGULAR MEETING CALLED TO ORDER –**

**II. PLEDGE OF ALLEGIANCE –** Led by Mayor Jim LiVecchi

**III. ROLL CALL**

**IV. Brown and Cortese were not present.**

LiVecchi stated that the new Community Development Director has been hired, Glen VanNimwegen was present.

**V. PRESENTATION**

**1. Community Builders Grant –** Read McCulloch

Margo Kirgis stated that they are requesting a letter of support and would like to engage in a dialog and planning process that would hopefully result in a regional housing plan. She stated that there has been a tremendous amount of learning and that everyone needs to look at the long term time frame. She stated that the strategic discussions are at a point that they need some assistance. The grant opportunity is a great opportunity to leverage the resources currently available. The grant application does not require a match, but it does make it more competitive. If the application is more competitive, then the money leveraged would be matched by DOLA and would be a way to spend the financial resources more wisely. She stated the application is due on June 9<sup>th</sup> and the letter of support is needed by June 5<sup>th</sup>. The financial commitment is not needed until the time of the MOU.

LiVecchi clarified the timeline. LiVecchi asked when they will know if a financial commitment is needed.

Brown-Kovacic stated that she had attended the HPAC and the County is very interested in seeing a plan developed and seeing a multi-jurisdictional housing authority.

Hallett asked in the Buena Vista project fell through. She stated that the land swap and GOCO grant deal fell through and it would not be working out.

Granzella clarified that the grant application was being made by the Chaffee County Housing Trust.

Brown-Kovacic asked when the City should articulate what the City's needs are.

Margo stated that the dialog for the regional housing plan can start now.

Bowers clarified that there is not any match money. All that is needed is a letter of support.

Discussion continued.

There was consensus to give a letter of support.

LiVecchi stated that at the Housing Task Force meeting Pryor stated that the Buena Vista project was not dead.

**VI. CITIZEN PARTICIPATION** – 3 minute time limit. *Citizen participation is for items not on the agenda and for agenda items that are not scheduled public hearings.*

Sean Sheppard of Salida stated that he was representing the 207 F Street properties regarding the patio program. He stated that the adjacent neighbor placed a patio in front of his business. He stated that the City Council developed a policy. He stated that in the policy it states that proof of consent is required from adjacent property owners. He stated that he and his wife have clientele that cycle through the store and elderly people that need parking. He stated that they are supportive of the changes downtown, but are not supportive of the patio next door. He asked that City adhere to the policy.

Brent Adams stated that he was representing the Colorado Trail. He described where the trail is located and that the foundation helped construct the trail. He stated that the trail crews maintain the trail as well as 80 adopters along the trail that maintain sections of the trail. There will be a groundbreaking ceremony. He stated that Chaffee County is a strategic location and they have already taken advantage of City facilities. He also stated that they have done travelogue presentations at the SteamPlant.

Granzella asked if the foundation has an agreement with the FS for the entire trail. Adams stated that they work closely with the FS since 1987 for the construction and maintenance of the trail.

Richard Leavitt of Salida stated that he owns Here's the Scoop on F Street in Downtown Salida. He stated that he has been in business for over 30 years. He stated that the 200 block is dying and there are only four businesses left on the block. He stated that his idea was to place a patio on the right of way to draw people to the 200 block of F Street. He stated that Currents has a good business and it will give people a place to sit down and look around. He continued to state that he spoke to Dan Osborn regarding the matter. He stated that being the only food service on the block, it is only one parking space being occupied. He stated that if there is a commercial area on Vandaveer, it will be a ghost town on the 200 block of F Street.

Rogers stated that she did not understand that the patio was not directly in front of the business.

Patrick Payne of Salida stated that one of the items on the agenda is a revocable license agreement. He offered to answer any questions that the Council may have.

Jim Miller of Salida stated that he wanted to point out that the only affordable housing built in the united states has been built with federal tax credits. He stated that he applauded Joe and Paige Judd for their market rate housing. He stated that the majority of Council sent the project to Buena Vista and he hoped they can pull the project through.

**VII. SCHEDULED ITEMS**

1. **Consent Agenda** (Christian Samora)
  - a) Approval of Agenda
  - b) Approval of Minutes: April 18, 2017 & May 2, 2017
  - c) Pride Picnic – Sellars Project Space
  - d) 2017 Concrete Maintenance Project Bid Award

**Granzella motioned to approve with the exception of “d”. Bowers seconded the motion. With all in favor, THE MOTION CARRIED.**

Lady stated that the bid included sidewalk and gutter improvements. The improvements were consolidated. There were additional funds in the three accounts and he felt it may be the opinion of the Council to complete as much as possible to stay within the budget. He stated that the Council may choose to utilize the full amount.

Rogers stated she was glad to see the project.

Brown-Kovacic asked where the remainder of the additional funds would go.

Lady stated that the funds would be utilized for each of the items.

Hallett asked if there was a timeline as to when everything would be addressed. Lady explained that there is not a definite timeline for the other areas to be completed.

**Rogers motioned to approve the 2017 Concrete Maintenance Bid Award. Brown-Kovacic seconded the motion. With all in favor, THE MOTION CARRIED.**

- 2. Short-Term Business Licensing Amendment, 2<sup>nd</sup> Reading & Public Hearing** (Guy Patterson)  
Ordinance 2017-06 an ordinance of the City Council of the City of Salida, Colorado, to repeal and replace Article VI, Chapter 6 of the Salida Municipal Code pertaining to Short-Term Business Licensing

Guy gave an introduction and provided background information.

Mayor LiVecchi opened the public hearing.

There was no comment from the public.

Mayor LiVecchi closed the public hearing.

**Brown-Kovacic motioned to approve Ordinance 2017-06 an ordinance of the City Council of the City of Salida, Colorado, to repeal and replace Article VI, Chapter 6 of the Salida Municipal Code pertaining to Short-Term Business Licensing and ordering the ordinance to be published by title only. Granzella seconded the motion. With all in favor, THE MOTION CARRIED.**

- 3. Court Clerk Appointment, 2<sup>nd</sup> Reading & Public Hearing** (Christian Samora)  
Ordinance 2017-16 repealing and re-enacting Section 2-5-60 of the Salida Municipal Code regarding the appointment of the Municipal Court Clerk

Samora gave an introduction and provided background information.

Mayor LiVecchi opened the public hearing.

There was not any comment from the public.

Mayor LiVecchi closed the public hearing.

**Granzella motioned to approve Ordinance 2017-16, an ordinance of the City Council, City of Salida repealing and re-enacting Section 2-5-60 of the Salida Municipal Code regarding the appointment of the Municipal Court Clerk and ordering the ordinance to be published by title only. Brown-Kovacic seconded the motion. With all in favor, THE MOTION CARRIED.**

- 4. Regional Transportation Planning Commission IGA** (Guy Patterson)  
Resolution 2017-27 approving an intergovernmental agreement for a Regional Planning Commission for transportation planning within the San Luis Valley Transportation Planning Region

Patterson gave an introduction and provided background information. He stated that the IGA should be adopted annually.

Brown-Kovacic asked how the board interacts with the commission interacts with the County commission. Patterson stated that the planning is really long range and he did not feel there was direct interaction.

Rogers stated that she is on the County Transportation Board. She stated that it is long term planning and the importance of attending is getting ideas on the list of long term planning. She stated that there is an eventual need at the intersection of 291 and Hwy 285.

Hallett stated that she is hearing that smaller projects go through the Transportation Advisory Board.

Rogers stated that there is representation from all of the districts there.

Patterson stated that he has seen these before. He stated that the overlay of the Vail Valley was in the pipeline and this is where those types of discussions happen.

Granzella clarified that the direct contact is CODT.

**Bowers motioned to approve Resolution 2017-27, a resolution of the City Council, City of Salida, approving an intergovernmental agreement for a Regional Planning Commission for transportation planning within the San Luis Valley Transportation Planning Region. Rogers seconded the motion. With all in favor, THE MOTION CARRIED.**

**5. Boathouse Cantina Revocable License Agreement** (Christian Samora)

Resolution 2017-28 approving a revocable license agreement with the Boathouse Cantina, LLC for a portion of sidewalk right-of-way adjacent to 228 N F Street in the City of Salida for the purpose of allowing temporary improvements

Samora gave an introduction and provided background information.

Brown-Kovacic asked if staff had a recommendation. Samora stated that staff did not have a recommendation, but did note that there is significantly more space on the sidewalk adjacent to 228 N F Street in contrast to the other locations that have been approved.

**Brown-Kovacic motioned to approve Resolution 2017-28, a resolution of the City Council, City of Salida, approving a revocable license agreement with the Boathouse Cantina, LLC for a portion of sidewalk right-of-way adjacent to 228 N F Street in the City of Salida for the purpose of allowing temporary improvements. Granzella seconded the motion. With all in favor, THE MOTION CARRIED.**

**6. Approving Short Term License Inspection Worksheet** (Guy Patterson)

Resolution 2017-29 approving a short term rental inspection worksheet

Patterson gave an introduction and provided background information.

Hallett asked if they only rented one day a year, would it still be required. Patterson stated that it is currently a self-inspection. Patterson stated that \$200 is a rough estimate to have an inspector inspect the home. He stated that the application fee is \$50 and the renewal fee is less than that. Patterson stated that he did not believe the fee covered the cost to administer the program.

Granzella asked if it would be an annual inspection. Patterson stated that the self-inspection is also an annual inspection. Granzella asked if the first could be completed by an inspector and following be self-inspection. Rogers stated that she has been giving the issue a lot of consideration and felt the Council was overdoing it. She felt it seemed to be way overdone. She would like to see it back at the work session.

Patterson stated they could adopt it, not adopt it or put it off to a work session.

Brown-Kovacic stated that she felt it should go back to a work session. Brown-Kovacic stated that the existing list is very practical.

**Brown-Kovacic motioned to continue the item. Granzella seconded the motion.**

Lawton Eddy stated that it should be continued. She stated that it seemed to create a lot of work for the City.

James Miller suggested that at the work session a letter be sent to all of the license holders.

**With all in favor to continue, THE MOTION CARRIED.**

Patterson stated that there is no need to consider item number 8.

**7. Pickup Truck Donation to South Ark Fire** (Doug Bess)

Resolution 2017-30 approving the donation of the City's portion of ownership of a 2005 Chevrolet pickup truck to the South Arkansas Fire Protection District

Bess gave an introduction and provided background information.

Hallett asked how many miles were on the vehicle. Bess stated there is approximately 122k on the vehicle.

**Rogers motioned to approve Resolution 2017-30, a resolution of the City Council, City of Salida, approving the donation of the City's portion of ownership of a 2005 Chevrolet pickup truck to the South Arkansas Fire Protection District. Bowers seconded the motion. With all in favor, THE MOTION CARRIED.**

**8. Building Regulation Amendment Regarding Section 18-14-30** (Guy Patterson)

Ordinance 2017-17 amending Section 18-14-30(2) of the Salida Municipal Code regarding the scope of the property Maintenance Code of the City of Salida

**Bowers motioned to continue to a date to be determined. Brown-Kovacic seconded the motion. With all in favor, THE MOTION CARRIED.**

**9. Amendment to City Council Procedures** (Guy Patterson)

Resolution 2017-31 amending the Salida City Council Meeting Rules of Procedure

Patterson gave an introduction and provided background information.

**Granzella motioned to approve Resolution 2017-31, a resolution of the City Council, City of Salida, amending the Salida City Council Meeting Rules of Procedure. Bowers seconded the motion.**

Brown-Kovacic stated that she is concerned about the three minute time limit to Council comments. She suggested that it be changed to 5 minutes.

Rogers stated that she felt it should stay at three minutes.

**With all in favor, THE MOTION CARRIED.**

**10. Administrator/Deputy City Clerk**

- City Administrator Report –Guy Patterson

Patterson stated that the City received loan forgiveness in the amount of 656k.

Granzella asked how the cashflow is changes by the loan forgiveness. Patterson stated the original loan amount was \$1,505,000. Patterson stated that he will get more information out to the City Council. Patterson will follow up on any TABOR issues.

Orion provided an update about more through backups on all 15 of the City's servers. There is still risk that a user could trigger another virus. Now that backups are in place, it will be easier to restore files. There is a Citywide meeting on Thursday for the open enrollment lunch and Orion will be doing a presentation regarding how to safely use technology.

Bowers asked if there was currently the protection needed. Patterson stated that they are working with Orion and Colorado Central Telecom.

Patterson passed out the 2016 goals.

Brown-Kovacic asked about the recycle relocation. Patterson stated that the City did not get the grant money. Brown-Kovacic asked if there are other options. Patterson stated that the provider has a contract with the County and the County has an IGA with the City. Patterson stated that the company wants to exercise the 60 day option to terminate the IGA.

Rogers stated that the budget report is ending 5/31/2017

- Deputy City Clerk Report – Christian Samora

Samora presented a request from the Central Colorado Foodshed Alliance requesting a waiver of vendor fees. The City Council requested additional information; more specifically, whether or not the Farmer's Market is collecting fees from the vendors.

Samora presented a street closure request for the Fred Lowry dedication event. The City Council was in favor of allowing the street closure.

Samora presented a request submitted by Elisha McArthur seeking the use of public property for a river safety education event. The City Council was in favor of allowing the use of public property. McArthur will be in contact with the City Administrator to decide what the most feasible location would be.

#### **11. Elected Official Reports**

- City Clerk – Betty Schwitzer
- City Treasurer – Theresa Cortese
- City Council- Michael Bowers, Hal Brown , Cheryl Brown-Kovacic, Rusty Granzella, Melodee Hallett and Eileen Rogers.
- Mayor – Jim LiVecchi

### **VIII. NEW BUSINESS**

The need for a Human Resources position was raised.

Patterson stated that he felt it could be a full HR/Risk Management for about ¾ time. Looney still needs additional help in her office to keep on top of required tasks.

Hallett asked how many more are needed. Patterson stated that two half times could suffice to where it needs to be.

Patterson suggested a specialized land use attorney.

Rogers stated that she appreciated it and asked if the other positions have been backfilled. Police is full. Rogers suggested that the staffing levels of 2008 be looked at to see where they were at.

### **IX. OLD BUSINESS**

Bowers stated the flag pole at Riverside is in bad condition. The attempt to buy a flag pole will not likely work.

Brown-Kovacic mentioned that the caboose needed to have repairs done. Bowers stated that he spoke with Kevin Crowley and they will be resolving it.

Granzella stated that the Audit Committee cancelled their meeting. Granzella asked what the plan was for the audit. Patterson stated that there is a consultant to help prepare for the audit. They are anticipating that the trial balances should be done in the next two or three weeks.

Granzella asked where the City is at with the cyber-attacks. Patterson stated that Orion was engaged to back up the system and take their suggestions on what can be done. Patterson stated that Telecom will be working on the communication systems.

### **X. ADJOURN –**

Rogers motioned to adjourn. Brown-Kovacic seconded the motion. With all in favor, THE MOTION CARRIED.

  
Deputy City Clerk

  
SEAL

  
Mayor

