

## CHISHOLM PARK USE AGREEMENT

In compliance with the City of Salida Lease Agreement the following rules for use of Chisholm Park shall apply to occupants using Chisholm Park on 324 Hunt Street:

1. Lessee shall occupy and use premises for purposes of conducting public or private recreational, civic or educational activities.
2. Lessee shall use premises in conformity with all municipal health, safety, building and zoning regulations.
3. Lessee shall maintain premises in a safe, clean, and proper manner and report any damaged or destroyed equipment or fixtures on Chisholm Park premises to the Salida Hot Springs Aquatic Center, (719) 539-6738. Lessee shall leave Chisholm Park as clean, or cleaner, than when they arrived.
4. Lessee shall properly dispose of all trash in the dumpster next to the Scout Hut, ensuring that the receptacle is properly locked when done. Dumpster is east of the building. Dumpster combination is 3030.
5. Lessee shall keep all stairs and sidewalks on and around the premises free and clear of snow, ice and other debris.
6. Lessee shall neither permit nor suffer any disorderly conduct, noise or nuisance tending to annoy or disturb persons occupying properties adjacent to the Chisholm Park premises.
7. Lessee shall not consume alcohol on premise.
8. Items left in storage by other users of Chisholm Park are to be left untouched. If a theft is reported after your group has used Chisholm Park, you will be held responsible for missing items.
9. For-profit organizations shall provide proof of liability insurance when using the Chisholm Park premises (recommended minimum of \$1,000,000 policy).

**Fees** as follows:

\$25 per hour to maximum \$125 per day. **Make checks payable to City of Salida.**

The user of Chisholm Park on 324 Hunt Street is as follows:

Name of Group/Organization: \_\_\_\_\_

Agrees to fee of: \_\_\_\_\_

Purpose: \_\_\_\_\_

Date of Use: \_\_\_\_\_ Time of Use: \_\_\_\_\_

\_\_\_\_\_  
Signature of User (or representative of group)

\_\_\_\_\_  
Chisholm Park Representative

DATE OF USE:

NAME:

**Provisions for Park Rentals and Park Rules**

**The following rules are enforced unless prior City approval or permit has been obtained.**

1. Event permit is limited to four (4) consecutive days.
2. Event must end at 10 PM, which is close of City Parks. (Exception: Centennial and Marvin Parks close at 11pm, Sunday through Thursday).
3. No amplified sound without a special permit.
4. No alcohol allowed without a special permit. (permits only issued to non-profits)
5. No dogs allowed.
6. No camping allowed.
7. No glass containers allowed.
8. **City Ordinances remain in effect.** This includes "No Parking" signs enforced. Free public parking is available at Sackett and 3<sup>rd</sup> (Arkansas Headwaters Recreation Area) and at 3<sup>rd</sup> and G Street (next to Safeway) and outside the downtown area.
9. Care for underground sprinkler systems prohibits wheeled carriers (except in designated areas) and no objects are to be driven into the ground.
10. Person or Organization reserving park will:
  - a. Secure and pay for any additional services required;
  - b. Be charged for any damage incurred during scheduled use of the park;
  - c. Be responsible for and arrange for park clean-up/trash removal;
  - d. Arrange for additional toilets if there are more than 100 people.
11. Provisions for event insurance may be required. Evidence of liability insurance will be required covering both the applicant **and** the City of Salida in the minimum amounts of \$1,000,000/person/occurrence for any event requiring Council approval. Apply for Special Events insurance through your insurance carrier.

**Events permitting alcohol require liquor liability coverage, which must be included with your application.**

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**Parks with electricity** include Alpine, Centennial (pavilion), Thonhoff and Riverside. An extra fee of \$10 is required for electricity use. For electricity inside the Riverside Park band shell, please pick up the stage door key from the Salida Hot Springs Aquatic Center BEFORE the event and return it there afterwards. **Damage deposit will be kept if key is not returned.**

**Fire Department Inspection** - Events with vendors and/or events with entertainment on the Riverside Park band shell stage are subject to inspection by the Salida Fire Department.

**Barricades:** If available, Salida Public Works will allow event organizers to use City barricades for street closures. Call the Public Works Department during business hours, (719) 539-6257, 7:30 AM - 4 PM Monday through Friday to make arrangements to pick up and return them. The event sponsors will be responsible for any weekend security of City property.

Permit #: \_\_\_\_\_